

**MICHAEL WRIGHT**  
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**Park Ridge, Illinois 60068**  
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## **OBJECTIVE**

Obtain a position where I can utilize my years of experience and demonstrate my knowledge and skills.

## **WORK EXPERIENCE**

**Certified Grocers Midwest** – Hodgkins, IL 1989-2009  
Food Distribution Company

### **Warehouse/Shipping/Receiving**

Performed all operations involved in the successful receiving, warehousing, packaging and shipping of food products.

- Received and unloaded pallets of food products from trailers
- Used IDS computer system to track in-coming and out-going merchandise
- Tracked carton count to be sure all items were received
- Delivered products to appropriate warehouse storage areas
- Picked and packed orders according to customer specifications
- Checked orders for correctness
- Verified that all merchandise was in date and in best condition
- Loaded orders onto truck for delivery to merchants
- Attended quarterly safety meetings
- Rotated inventory to insure freshness
- Maintained and cleaned warehouse for random inspections

**Auster Company** – South Water Market Chicago, IL 1981-1989  
Produce Distribution Company

### **Warehouse/Shipping/Receiving/Delivery**

Was responsible for receiving, unloading, packaging, shipping and delivering of fresh produce orders.

- Received incoming produce orders from suppliers
- Processed inventory
- Picked and packed orders for distribution to merchants
- Delivered orders to merchants

## **JOB RELATED SKILLS**

### **Can operate:**

Fork Lift (propane, electric)      Hydraulic Pallet Jack      Industrial Floor Scrubber      Power Washer

## **EDUCATION**

High School Diploma

**References available upon request**