



## Transfer Request

Employee Name: Delux Nouv

Effective Date: 2-03-2020

Current Shift/Dept.: 2<sup>nd</sup> South

Shift Requesting: 1<sup>st</sup> South

Reason: Help family member

Employee Signature: \_\_\_\_\_

Office Use Only

Attendance: Great

Work Performance: 4.0 (90 Day) 8/15/19

Available Opening: \_\_\_\_\_

CMG Approval: Kelsey Sikkink

Department Manager Approval: MB Schumacher

Work Restrictions: N/A

Current Wage: \$15.00 New Wage: NA

Hire Date: 5/6/2019

09/2011

HR Initials

JS