

## Performance Log for Edward Gunter

Date	Pos/Neg	Category	Action Description
4/12/2018	Negative	Conflict	Conversation with Eddie on 4/16/18 - Eddie was getting behind in checks because he was entertaining too much conversation so he shut the QA office door to minimize distractions. Other QA came in office and wanted door open. This upset Eddie; he thought they were all siding against him. He also thinks Sourn is trying to dictate how he does his checks. I discussed with Eddie that he needs to also focus on how he responds to situations. One minute he's the "entertainer" and then when it's convenient for him, everyone has to shut it off. We discussed that socializing shouldn't be his priority but his checks. WE discussed what got him behind on checks in the first place and he agreed it was his socializing. We will work on emotional intelligence goals.