

EMPLOYMENT HISTORY

05/2014 - 05/2016	Server/Cashier/Trainer/Host	Pizza Hut
<ul style="list-style-type: none">• Training new employees• Translating with Spanish speaking customers• Opener And Closer• Attending Customers• Cashing Customers Out• Ringing Orders Up• Answering the Phone• Taking Orders (Memorized Without Having To Write It Down)• Helping Customers With Wrong Orders• Handling Unhappy Or Unsatisfied Customers• Following Up With Cleaning And Safety Procedures		
06/2016 - 09/2016	Packer/Equipment Operator	Hachette Book Group
<ul style="list-style-type: none">• Packing on the line• Ticketing books <p>Once I became an equipment operator my responsibilities were</p> <ul style="list-style-type: none">• Picking up pallets from the end of the line and taking them to lanes where they were either going to be shipped or stored until ship out date• Filling our paper work• Some math was involved		
11/2017 - 05/2018	Lay Up Associate	TJMaxx Distribution Center
<ul style="list-style-type: none">• Checking pallets from vendors that were received that day• Making sure pallets weren't mixed with other PO's• Filling out paper work that involved math• Checking boxes to make sure merchandise matches paper work• If merchandise came preticketed, made sure tickets matched paper work• Made sure merchandise was as described as paper work(for example if paper work said the lamp was blue but it actually came in pink, we'd have to get with a merchandise control.)• Writing on paper work by how many we were sending out.• Making sure the merchandise was going to the right department to get processed/ticketed• Turning In paper work <p>When clerking my responsibilities were to</p> <ul style="list-style-type: none">• Enter all data on paper work from other associates• Give them credit for their work• Creating headers for rack work• Filing rack paper work		

- Running paper work to right receiving door and picking up paper work to enter the data.

EDUCATION HISTORY

05/2016

Frankfort Senior High School

N/A, High School

I did an Internship Program my Senior year with my job at Pizza Hut. This program gave me the opportunity to learn more about labor than economics class and also helped me understand my business class. This internship wasn't just to get out of school early, it came with labs and homework. Here's just a couple of the topics we covered:

- Customer Service
- Importance In Feedback
- Customer Relations
- Business Proactive
- Competition
- Customer Loyalty
- Productivity Matters
- Production
- Employees
- Business Processes
- Environment
- Corporate Culture
- Customer Centric
- Technology
- Internal Customers
- Communication
- Incentives
- Satisfactory Manner
- Domineering and Superior Customers
- Leadership
- Attitude
- Performance
- Assessing Personal Strengths and Weaknesses • Personality Traits In Business