

GERALD P. RENTERIA

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PROFESSIONAL EXPERIENCE

PETCO ANIMAL SUPPLY STORES INC. , DENVER, CO UNITED STATES
General Manager, Jun 2010 – Aug 2013

- Responsible for managing employees which includes recruiting, reviewing job applications, and interviewing job applicants, checking references, conducting pre-employment. •Expected to hear and resolve all manner of complaint including employee complaints and non-routine customer complaints, including complaints about associates. •Responsible for handling cash counting, supervision of cashiers and cash register service to maximize customer service and minimize loss of assets. Ensure that sufficient precautionary steps are taken to reduce exposure to refund fraud – including working and reviewing regularly the DLPR and Daily Cashier's Reports.

INTEL CORPORATION, COLORADO SPRINGS, CO UNITED STATES
Manufacturing Technician, Jun 2002 – Dec 2009

- Calibrate or adjust equipment to ensure quality production, using tools such as calipers, micrometers, height gauges, protractors, or ring gauges.
- Set up and verify the functionality of safety equipment.
- Monitor and adjust production processes or equipment for quality and productivity.
- Troubleshoot problems with equipment, devices, or products.
- Plan and lay out work to meet production and schedule requirements.
- Start up and shut down processing equipment.
- Prepare and assemble materials.
- Provide advice or training to other technicians.
- Measure and record data associated with operating equipment.
- Assist engineers in developing, building, or testing prototypes or new products, processes, or procedures.
- Prepare production documents, such as standard operating procedures, manufacturing batch records, inventory reports, or productivity reports.
- Keep production logs.
- Clean production equipment or work areas.
- Select cleaning materials, tools, or equipment.
- Maintain inventory of job materials.
- Responsible for preventive maintenance, troubleshooting, spares, and sustaining. Participated in safety forums and Emergency Response Team as required.

EDUCATION

ART INSTITUTE OF COLORADO, DENVER, CO
A.A. Retail Management, Jan 1988

PUEBLO COMMUNITY COLLEGE, PUEBLO, CO
A.A.S. Industrial Maintenance Technologies, May 2002

ADDITIONAL SKILLS