

patricia reynolds

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Thank you for the opportunity to apply.

Authorized to work in the US for any employer

WORK EXPERIENCE

Senior Cosmetologist

Hair Studio - Suitland, MD - 2010 to Present

Responsibilities

While at zamones I opened the salon daily to begin all performances as and Independent salon contractor. I provided cosmetology service to clients daily. This also included retail therapy and prescriptions for each client according to their hair care needs. After the service is complete I rebooked every client for a future appointment. I keep my independent records. I order supplies and solicit business with advertising, social media, and cards. Although I'm self employed I take time to help other stylist with marketing also sharing new clients.

Accomplishments

During my time at Zamones I demonstrated to my co-workers how to market your business. I used several different marketing tools some included banners, posters, pictures, and social media. I took this salon from a dry slow salon to a new busy salon. Clients had never heard of this business establishment however, in just a few months business was booming. Clients were walking in daily. These few changes increased revenue in all our pockets.

Skills Used

I'm a demonstrator of professionalism in every area of my job performance. First this starts with good grooming and hygiene. I've also had an enormous amount of continuing education in this ever changing industry. While competing in a national hair show my team won the second place title. I used shears, clippers, foils, rods, curling irons, flat irons, ties and bows. I've been a professional cosmetologist for 15 years gaining the senior cosmetologist license.

FPS Security Officer

Elite - Wheaton, MD - September 2001 to December 2013

Responsibilities

To provide safety to thousands of government employees daily. To ensure proper points of contact for deliveries and visiting contractors. I used the X-ray machine to inspect all deliveries entering the building. As a homeland security officer we worked as a team. Dispatching officers to different building incidents from the command center. My duties included following Post orders 100%. We contacted Homeland Security when all incidents were reported for instruction. I had the power to detain pending the Homeland Security Inspection Officer final review.

Accomplishments

I accomplished 15 years of experience after 911. Providing safety to all of the Governments employees daily. I also protected all content within the building. I received a certificate from my company for participating as security elevated during 911.

Skills Used

This company was armed carrying 9 mm handguns. Weapons qualifications were administered twice a year. First aide certification for infants and adults were required. Baton and OC spray certification were also required yearly. Homeland Security required yearly X-ray machine training and orientation certifications.

Real Estate Agent

Century 21 Real Estate LLC - Clinton, MD - January 1981 to December 1983

Responsibilities

As a realtor I was responsible to prospect and become a listing agent. To also sell homes to purchasers after the prequalification. I previewed homes for showing and held open houses. Sales meeting were also a requirements. I wrote contracts and settled business transactions monthly.

Accomplishments

My accomplishments included me being a top producer my first year in sales.

Skills Used

I used computers, calculator, switch boards, Microsoft excel and word.

EDUCATION

cosmetology, criminal justice, real estate.

calvinade beauty, dudley beauty college - Washington, DC
1985 to 2015

Homeland Security - Alexandria, VA
2010 to 2010

SKILLS

FPS Security officer, realtor, cosmetology (10+ years), federal security training, X-ray training, weapons training, cosmetology skills, real estate marketing and sales skills. (10+ years), Hair Cuttery manager, team leader.