

Payroll/Status Change Notice

Employment Agency

Effective Date 7 / 8 / 2019

Employee Noy Nary
Last First Middle

Department Hornel

Change(s)

	From	To (or New Hire)
<u>x</u> Salary/ Wage	\$ <u>11.50</u> Per <u>hr</u>	\$ <u>12.50</u> Per <u>hr</u>
<u> </u> Other	\$ <u> </u> Per <u> </u>	\$ <u> </u> Per <u> </u>

Reason For Change(s)

- | | | |
|---|---|--------------------------------------|
| <input type="checkbox"/> Demotion | <input type="checkbox"/> Merit Increase | <input type="checkbox"/> Rehired |
| <input type="checkbox"/> Dept. Transfer | <input type="checkbox"/> Probation Complete | <input type="checkbox"/> Resignation |
| <input type="checkbox"/> New Hire | <input checked="" type="checkbox"/> Promotion | <input type="checkbox"/> Retirement |
| <input type="checkbox"/> Layoff | <input type="checkbox"/> Reevaluation | <input type="checkbox"/> Transfer |
| <input type="checkbox"/> Other | | |

Explain reason for change: _____

Leave of Absence

- | | | |
|--------------------------------------|---------------------------------------|-----------------------------------|
| <input type="checkbox"/> Educational | <input type="checkbox"/> Medical | <input type="checkbox"/> Personal |
| <input type="checkbox"/> Military | <input type="checkbox"/> Family Leave | |
| <input type="checkbox"/> Other | | |

Comments: _____

Office Use Only:

Last 3 Pay Increase (Date, From/To Amount, & Reason):

Date: _____ From: \$ _____ To: \$ _____ Reason: _____

Date: _____ From: \$ _____ To: \$ _____ Reason: _____

Date: _____ From: \$ _____ To: \$ _____ Reason: _____

Change Authorized By: _____ Date: / /

Change Approved By RF: _____ Date: / /

Change Approved By Agency: _____ Date: / /

Employee Signature: Date: 07/09/19

Sierra Peterson

From: Lisa Campbell <Lisa@reichelfoods.com>
Sent: Thursday, July 18, 2019 3:38 PM
To: Kelsey Sikkink; Sierra Peterson
Cc: Jeff Ramaker
Subject: Nary Noy

Hi

Nary would have had a pay increase go through on 7/8. We would like to change the increase to \$12.50 instead of \$11.50. Would you please update this and let her know?

Lisa Campbell

Human Resources Manager
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