

Joseph P. Heykoop

2575 N. Evergreen Dr.
White Cloud, MI 49349
231.629.2583

jheykoop59@yahoo.com

Summary of Experience

A skilled manager with over twenty (20) years of experience in materials, scheduling, and logistics and a proven track record of meeting customer needs through accurate scheduling and expediting materials. Strong organizational skills and ability to communicate effectively with all corporate levels. Areas of expertise include:

- Cost Reduction and Avoidance
- Resource allocation
- Negotiations
- Shipping
- Increase inventory turns
- Associate training
- Excel/Word/Windows
- Reduce obsolescence
- MFG Pro//MRP Parameters
- Supply management
- AS400 MRP II
- Macola Software
- I-Supply
- ASN's

Experience

Michigan Turkey Producers, Wyoming, MI

2005 – Present

Logistics Manager 2nd shift(current)

- Oversee all of Shipping/Receiving for our Chicago Drive and Hall St facilities for 2nd and 3rd shifts
- Resolve discrepancies on shipments to customer
- Work with Customer Service to achieve customer satisfaction
- Train switcher operators
- Created excel spreadsheet to monitor our shipper/receivers on their picking of customer orders to utilize as a performance tool
- Update computer inventory as trailers are brought in with inventory from our outside storage
- Handle all disciplinary for associates and coach them on how to do things the correct way
- Assure company policies and procedures are followed and met
- HAACP trained
- Work with and coordinate with QA to review and sign off on certain customer orders

Production Scheduler

- Scheduling of Cook Plant
- Level loading each days production to machines
- Communicate with customer service and shipping
- Create work instructions for every part of the job
- Update daily efficiencies for both Raw and RTE
- Enter work orders

Logistics Coordinator

- Negotiate truck pricing for routes
- Review daily export requirements on FSIS website
- Create all necessary documents for export
- Communicate with USDA when exports would be done
- Update spreadsheets
- Create and assign truckload sheets for lowest cost efficiency
- Handle/resolve discrepancies with carriers
- Coordinate with sales to achieve cost effective shipments
- Trained additional logistics coordinator

Truck Driver, R & K Express, Spring Lake, MI

2005

- Completed logs to Federal and State regulations
- Delivered product on time and in perfect condition
- Maintained customer service to highest standards

Contract Employee – Material Scheduler, Trim Quest, Walker, MI

2004 - 2005

- Scheduled material using I-Supply
- Updated parameters in QAD and I-Supply based on forecasts
- Entered receivers as needed due to shortage of associates
- Communicated daily with suppliers
- Cycle counted materials for production line; assisted additional material scheduler as needed
- Scheduled Ford Service product; set up trucks using Schneider Logistics website

Materials Manager, L&W Engineering, Holland, MI

2002 – 2004

- Team member that implemented KanBan (Toyota) system
- Maintained Corporate Capacity on spreadsheets for 5 year forecast
- Key member of team to assist in acquiring TS-16949
- Developed plant capacity planning for 3 month window utilizing spreadsheets
- Reduced DTR's from an average of 10/month to 1/month with Honda Motors
- Supervised 33 direct and indirect associates

Corporate Production Control Manager, Port City Die Cast, Muskegon, MI

1998 – 2002

- Developed perpetual inventory on spreadsheets
- Scheduled production for die cast and machine shop
- Forecast and tracked sales
- Cross trained shipping associates
- Championed implementation and training on Macola Software for production scheduling
- Reduced shipping costs by negotiating with trucking companies
- Assigned additional responsibilities including order entry, customer service, machine shop manager, supervised two additional facilities for shipping and receiving functions.

- Supervised 41 associates.

Production Control Manager, Nartron Corporation, Reed City, MI 1994-1998

- Inventory accuracy of 100% by using ABC system and cycle counting
- Reduced obsolescence on outgoing products by working with customers
- Reduced inventory
- Supervised 28 direct and indirect associates

Production Control Manager, Sparton Engineered Products, White Cloud, MI 1989-1994

- Set up production cells
- Set up locations in warehouse for all components
- 100% inventory accuracy
- 100% on time to Ford Motor Company
- Took over parts ordering from Corporate
- Most profitable plant in the Sparton Engineered Group
- 83 direct and indirect associates reported to me

Education

Leadership Training I, II, III, Grand Rapids Community College, Grand Rapids, MI
Associates of Business Administration, Muskegon Community College, Muskegon, MI

References

Excellent references available upon request