

# Emele B. Clark

## OBJECTIVE

**Focused and diligent professional with 6+ years of military experience with a focus in customer service, logistics and management. Positive team player dedicated to fostering friendly environments for community success.**

## EXPERIENCE

**Marine Corp. Air Station Beaufort, Beaufort, SC – *Gas Turbine Technician, Government Credit Card Purchaser, Warehouse Lead***

OCTOBER 2019 – JUNE 2021

- Meticulously processed transactions for issuance of different fuel commodities
- Communicated with various commercial companies for purchasing for all the Squadrons upon Marine Corp Air Station Beaufort
- **Managed inbound shipments and documented all processes and inventory.**
- Sole support/Resolved issues related to customer warehouse and related carriers.
- Ensured shipping requirements and regulations are met based on each squadrons needs
- Maintained customer credit holds, communicates with customers and internal departments including accounting, logistics/ Traffic, customer care, IT, and system support.
- Collected data on logistics elements, such as transit time, cost, and weight

**USS Shoup (DDG 86), Naval Station Everett, WA – *Gas Turbine Technician, Work Center Supervisor***

OCTOBER 2015 – OCTOBER 2019

- Led 6-10 personnel on replacing one of the fuel filter assembly's onboard vessels.

- Operated two gas turbine engines and all support systems with zero safety mishaps
- Repaired four spark igniters on both Gas Turbine Engines for the ship to sustain deployment operations.
- Replaced two starters on the Gas Turbine Engines so the ship could get back to normal operation.
- Troubleshooting and repaired major cooling system failures.
- Used various hand tools and or handheld power tools using dangerous tools
- Mechanical ability, manual dexterity, and hand/eye coordination required to perform various projects, per drawing, sketches, and verbal and written instructions.
- Able to use electric stacker, forklift, scooter pallet stackers or carts. Able to maintain, repair, rebuild, diagnose, and correct malfunctions of all types of portable tools. This includes Pneumatic, Hydraulic, and Electrical, Hand tools and Electrostatic and Conventional paint equipment.
- Knowledge of proper use, handling, and disposal of hazardous materials per government regulations. Work with and around hazardous materials such as flammable explosive materials and caustic chemicals.

## **EDUCATION**

**Georgia Southern University, Savannah, GA --- *BS Biology***

AUGUST 2021 – PRESENT

- Currently enrolled in 2<sup>nd</sup> Year

**US Navy Basic Engineering Common Core, Great Lakes, IL --- *A+ Certification***

AUGUST 2015- OCTOBER 2015

