

Coy A. Brown

Purchasing Manager/Inventory Control

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Magnolia, AR 71753
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OBJECTIVE

Obtain long term employment with a reputable company that will allow me to utilize my skills to help further the success of the organization.

EXPERIENCE

Southern Aluminum, Magnolia, AR - *Purchasing Manager/Inventory Control*

NOVEMBER 2012 - PRESENT

- Negotiate with vendors.
- Use ERP and Microsoft Office to perform daily tasks.
- Maintain min/max levels of inventory.
- Production scheduling.
- Generate and approve purchase orders.
- Review 'Bill of Materials' to insure accuracy.
- Responsible for conducting/compiling quarterly inventories.
- Oversee nine employees.

Southern Aluminum, Magnolia, AR - *Warehouse Manager*

JUNE 2009 - NOVEMBER 2012

- Manage incoming freight.
- Load/unload trucks using forklifts.
- Conduct weekly inventories for Purchasing Manager.

Southern Aluminum, Magnolia, AR - *Paint Line Supervisor*

NOVEMBER 2007 - JUNE 2009

- Maintain product on the line.
- Maintain equipment, paint systems, wash tanks and oven.
- Paint product using powder coating applications.

Cashwell Appliance Parts, Fayetteville, NC - *Counter Sales*

NOVEMBER 2000 - JUNE 2004

- Telephone Sales and customer service.
- Pull parts accurately from inventory to fulfill orders for shipment.
- Perform inventory counts at all locations.

EDUCATION

Motorcycle Mechanics Institute, Orlando, FL - *Vocational Degree*

June 2004 - February 2006

Cape Fear High School, Fayetteville, NC - *Diploma*

August 1997 - June 2001

References

- Vicki Mullins - mvamullins@yahoo.com - 870-904-0946
- Chris Beard - chrisjb@gmail.com - 501-764-7883
- Doug Green - 949ddg@gmail.com - 870-562-3034