

Amanda Luchtman

Address

616 Michigan Ave
South Elgin, IL 60177
815-321-9978
aluchtman50@gmail.com

Education McHenry County College

Crystal Lake,

IL

Associates in Science

Graduation Date:

May 2014

Marengo Community High School

Graduation Date:

May 2011

Employment 2019-Present

Burgess-Norton Manufacturing CO

July

- o Quality Sorter
 - Responsible for sorting through material and checking for defects or imperfections before shipping to customer.
 - Packing and sorting parts in a timely manner.
- o Driving Forklift
 - Transferring material for fellow coworkers from point A to point B.
- o Working on the Line
 - Work in a fast pace manner with a group of people in a repetitious manner.

SlicknChick 2019

June 2018-July

- o Create Shipping Invoices
 - Created shipping labels and invoices for all packages to be shipped out daily.
- o Scanned and packed material
- o Called customers to discuss Company online Reviews
- o Prepared beauty products for customers
- o Created work schedules for employees

ITW 2018

June 2017-Jan

- o Machine Operator
 - Maintained machinery and inspected quality of parts produced.

- Produce a high number of parts in a specific amount of time.
- Work with others and be able to multi task

**Walmart
2017**

June 2016- Jan

- o Produce Stocker
 - Keep produce maintained and able to assist people in need.
 - Developed good people skills.

**Marengo Tool & Die
July 2016**

June 2011-

- o Packed material in boxes
- o Machine Operator
- o Make boxes