
MARISELA ZERSKI

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PROFESSIONAL SUMMARY

Experienced strong leader. Effective at leading teams to accomplish ambitious goals. Expertise in strategic planning, team development, and logistic operations. Accustomed to working in fast-paced environments that require attention to detail.

SKILLS

- Strong leader
 - Operations management
 - Training and development
 - Troubleshooting
 - Proficient in MS Office
 - Auditing
 - Shipping and transportation planning
 - Process improvement
 - Hazardous material shipping
 - Exceptional communication skills/Bilingual in Spanish
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WORK HISTORY

Shipping/Receiving Supervisor, 06/2018 to Current

Weber-Stephens Production- Distribution Center – Huntley, IL

- Forecasts manpower requirements based on daily workload and company targets.
- Develop weekly schedules for 50+ Drivers and assign them to proper route with area knowledge.
- Oversee warehouse activities such as Receiving, putaway, Bin to Bin, Confirming TO's, Exports and transfers.
- Records numbers of units handled and moved using daily production reports and operating plans.
- Maintain a Safe work environment.
- Actively cross trained employees in all aspects of the warehouse.
 - Delegation tasks to subordinate supervisors.
 - Utilize team building and cross-functional training to incorporate fresh and innovative ideas to improve both quality and efficiency of work.

Operations Supervisor, 06/2013 to 5/31/18

UPS – Palatine, IL

- Preparation daily, weekly, and monthly action plans. (Ability to sit in for Manager when needed).
- Forecasts manpower requirements based on daily workload and company targets.
- Develop weekly schedules for 50+ Drivers and assign them to proper route with area knowledge.
- Optimize production scheduling to lower production costs.
- Records numbers of units handled and moved using daily production reports and operating plans.
- Train and develop New Service providers.
- Supervise, train, and develop teams of up to 70 Service Providers to efficiently and effectively complete daily tasks in compliance with collective bargaining agreements with International Brotherhood of Teamsters.
- Establish operational objectives, work plans, and assignment delegation to subordinate supervisors.
 - Utilize team building and cross-functional training to incorporate fresh and innovative ideas to improve both quality and efficiency of work.

Part-Time Operations Supervisor, 02/2006 to 06/2013

UPS – Palatine, IL

- Forecasted manpower requirements based on daily workload and company target
- Responsible for achieving production requirements.
- Ensured that all health and safety guidelines were followed.
 - Estimated costs and set quality standards.

Warehouse Bilingual Specialist / CSA-09/2010-11/2012

W.W. Grainger -Elgin, IL

- Worked with and oversaw several associates in department and delegated information and tasks among them on a daily basis.
 - Spread knowledge amongst both current and new team members in order to assist in training.
 - Working expertise with SOE and SAP in both customer service and warehouse support.
 - Utilized knowledge of SAP to troubleshoot problems within the system in order to seamlessly carry on with business tasks.
 - Lead the daily shuttle (HUB) process which involves picking, packing, and shipping product to various branches twice daily to fulfill customer's orders.
 - Actively participated in CI(Continuous) improvement logic by identifying, implementing, and adjusting process improvement opportunities. Assisted with the implementation of 5's.
 - Performed and managed the 3rd party and sourcing report and collaborated with our partners in 3rd party drop ship in order to better serve our customers and ensure a strong speed to revenue ratio.
 - Performed daily warehouse duties and functions in order to support inventory integrity and order processing along with general upkeep to ensure a safe and clean workplace.
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- Assisted with customer service duties where applicable in order to support our team in providing our customers with a WOW experience.

Training

- Delivering Success September 2016
- Managing your Team with Integrity and Excellence
- DOT Certified
- Building Relationships

Pre-loader, Loader, 02/2004 to

04/2006 **UPS** – Palatine, IL

- Loaded products weighing up to 100 pounds onto package cars for delivery.
- Sorted packages before loading and unloading.

EDUCATION

Associate of Arts: Liberal Arts, 2017

William Rainey Harper College -Palatine, IL

Barrington High School Class of 1999-Barrington Illinois

