

Randy Baumgardner
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QUALIFICATIONS SUMMARY:

Dynamic, driven and accomplished manager, with hands-on leadership experience in business operations, facilities management, warehousing, budgeting and staffing.

- Ability to multi-task in a high-volume work environment
- An elevated level of professionalism, integrity, and discretion in handling confidential information
- Well-versed with project management activities, time management and team leadership.
- Ability to create rapport quickly and maintain positive business relationships
- Upper and middle Management experience
- Comfortable working in a fast-paced environment
- Capable of managing all facilities efficiently
- Ability to prioritize conflicting demands
- Keen negotiation skills
- Computer literate
- Problem solving abilities
- Exceptional communication and interpersonal skills.
- Systems used AS400, Global Shop, Epicor, Insight GPS, Biztrac, Etc.
- Certified Network Specialist

EDUCATION:

Completed McHenry County College

- Network Support Specialist, NET110 001 CERT&PREP, NET140 001 Linux Operating System, NET 180 001 Security & Data Analyst, CDM120 001 Computer Ethics in Technology.
- CDM140-001 CMTR Hardware, NET-151-001 ADV. Windows Workstation, NET-152-001 Adv. Windows Server, Net-183-001 Security + Cert Prep.
- Associates Degree May 2018

EXPERIENCE:**Alexander Lumber, Inc.
Dispatcher****Crystal Lake, IL
July 2018 - Present**

- Coordinate daily shipping loads
- Plan for future deliveries and pick-ups
- Keep drivers on schedule with deliveries and pick-ups
- Provide support to all inside and outside sales team
- Dispatch for three locations
- Monitor and manage drivers PTO hours and driver availability
- Provide support for internal personnel

**GereMarie, Inc.
Shipping & Receiving Clerk****Lake Zurich, IL
Aug 2017 - July 2018**

- Responsible for keeping a safe and organized dock.
- Unloading and verification of inbound shipments.
- Verification of accuracy and loading of outbound shipments.
- Input shipping information in system for accounting.
- Forklift operation.
- Work directly with shipping and receiving manager.
- Assisting in all other areas where help is needed.

**USF Holland, Inc.
Weights & Research Supervisor****Rockford, IL
Nov 2015 – Dec 2016**

- Responsible for promoting an awareness and positive attitude toward the Revenue Research program.
- Assist terminal manager within the assigned area or terminal in establishing or improving individual terminal Revenue Research programs.
- Inspect suspicious shipments for erroneous commodity descriptions and record by report sufficient evidence to prove what was actually shipped.
- Communicate with and educate terminal management on the benefits derived from the Revenue Research program.
- Encourage supervisors and workers to help identify suspect shipments.
- Ensure proper classification of customer products.
- Conduct density studies for management, sales and pricing.
- Provide supervisory coverage in other departments when needed.

PARTNERS ALLIANCE COLD STORAGE INC.
Facilities Manager (Promotion 10/14)

Riverside, CA
July 2012—Oct. 2015

- Responsible for the day to day operation of seven warehouses
- Ensuring Cal/Osha compliance
- Maintain City and State Certification (food distribution)
- Ensuring that all equipment is safe and operational
- Maintaining that all buildings are safe and operational
- Initiate, implement and supervise all facility projects
- Negotiate equipment and maintenance contracts with vendors
- Responsible for hiring and training all new employees
- Supervising a maintenance team of 5-20 employees

Warehouse Manager

- Coordinate incoming and outgoing stock, deliveries and logistics
- Responsible for same day and next day shipping orders
- Inventory control
- Load containers, pallets and trucks for delivery
- Record all stock movement and deliveries in database and prepare regular reports
- Manage warehouse costing, budgeting and forecasting
- Interview prospective employees and train new staff

STCS
Owner

Riverside, CA
Oct 2010 – Oct 2011

- Owner/Operator
- Hiring and training of all personnel
- Negotiated contracts with both, vendors and independent couriers.
- Maintaining daily operations, scheduling and payroll.
- Keeping a direct and open line of communication between myself and clientele to ensure customer satisfaction.

EXPRESS IT DELIVERIES
Operations Supervisor

City of Industry, CA
Aug 2008 – Oct 2010

- Negotiated freight rates between customers and load brokers.
- Hiring, training and direct management of 8 or more employees.
- OS&D claims
- General management, routing and dispatching more than fifty drivers.
- Warehouse distribution
- Routine office duties, including phone customer service, faxing and copying, billing, invoice management, facilitating communications between Northern California and Southern California offices.
- Payroll review, including monitoring drivers' hours of service, and breaks to ensure compliance with DOT guidelines and regulations.

**PANNU TRANSPORT SERVICES LTD.
Operations Manager****Riverside, CA
July 2007 - July 2008**

- Negotiated freight rates between customers and load brokers.
- Routine office duties, including phone customer service, faxing and copying, billing, invoice management, facilitating communications between the Canadian office and Southern California office.
- Hiring, training and direct management of 15 or more employees.
- Inbound and Outbound freight management.
- General management, routing and dispatching more than twenty drivers, both local and long haul.
- Claims and customer relations.
- Third party freight brokerage.
- Payroll review, including monitoring drivers' hours of service, and breaks to ensure maximum efficiency and productivity.
- Ensuring freight clearances to cross into Canada from the U.S. from individual shipments to truck loads not excluding agricultural goods.

**USA CONSOLIDATED
Supervisor****Irwindale, CA
April 2003 - July 2007**

- Controlled trailer inventory – inbound/outbound
- Coordinated freight at shipping and receiving dock doors
- Maintained equipment
- Hostled trailers to and from dock doors

**CONSOLIDATED FREIGHTWAYS
Warehouse Manager****Mira Loma, CA
March 1990 - Sept 2002**

- Hostler
- Class A driver
- Inbound/ outbound frontline supervisor
- Directly handled LTL freight
- Coordinated truck loads to ensure maximum revenue on each load within DOT weight requirements and needs of the customers.