

**Jason B .Williams**  
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**QUALIFICATIONS:**

Work well without supervision  
Ability to prioritize and remain focused on the essence of an issue  
ISO 2000  
Excellent with customer support services  
Skilled at learning new concepts quickly while working well under pressure

- **EXPERIENCE:**
- **5/16- present Standard Textile**
- **Sheeting**
- **Run production according to need (FIFO)**
- **Train employees on different jobs within the department**
- **Help manage sheeting department**
- **Help enforce safety(HOSA)**
- **AS400 WMS SAP**
- **Oversee warehouse, preprange, tener frames, lab ,**
- **Make sure all company policies are adhered too**
- **100 % cotton cloth produce,35/65 cotton polyester,70/30 cotton polyester**
- **Forklift**
  
- **10/13- 5/16 Tietex Corporation Spartanburg, SC**
- **Purchasing Supply Chain**
- **Coordinates supply functions within the company**
- **Cost analysis**
- **Spreadsheets for department cost comparison**
- **Inventory of parts**
- **Requisitions plant wide**
- **Bar code system improvement (SAP)**
- **Customer service**
- **Forklift and tugger certification**
- **Shipping and receiving of goods**

**03/13- 9/13 Springfield LLC Lyman, SC**  
**Supervisor**

- **Manage all production for 12 hour shift**
- **Conduct all safety meetings OSHA**
- **JET Dye fabric/finish fabric**
- **warehouse raw/finish goods inventory**
- **Forklift certification**
- **SAP**
- **Inventory of fabric and chemicals**
- **ISO**
- **Lean manufacturing**

**09/06/11-09/12 BMW (MAU) Greer, SC**  
**Warehouse**

- **Find lines parts by FIFO**
- **Call in trailers to docks for line support**

- Find missing inventory in WMS and SAP /WM**
- Unload trailers scan parts in location**
- Dock controller / dispatch**
- Forklift certification**
- 6 S**
- ISO**

08/03/10-09/06/11 & 09/12-03/13    Omega Chemicals  
**SC**

**Cowpens,**

*Lab Supervisor*

- Entered data for lab
- Process batch sheets for production
- Process and complete lab and production orders
- Handles various bookkeeping duties
- Maintain/run warehousing , lab , wastewater , production, boiler
- Forklift certification
- 5 S
- Make chemicals in reactors
- Test wastewater
- Create COA
- % Imidazoline test
- Molecular weight
- Vacuum to reduce H2O
- % Acid test

06/98-03/10    ADO Corporation  
*Dyeing & Finishing Manager*

**Spartanburg, SC**

- Managed daily operation of production ISO
- Directed and trained all plant safety
- Directed all wastewater permits/ DHEC land & air permits
- Trained employees on dyeing lab, dyeing machines, finishing frames, chemical safety
- Worked with budgets
- QC on all products
- Product development team member
- Flameproof fabrics
- Forklift certification / trainer
- R&D lab for chemical
- SAP
- 5 S
- 45,000 yards produced weekly (95% 1<sup>st</sup> quality)
- Manage yearly budgets
- Ordered all plant supplies chemicals ,yarn, PPE, machine parts
- Involved in all company complaints
- Responsibilities
- 45 employees,5 jets ,beam dye, rope opener, color and product development, custom fabrics: Air Force One, Yachts, top hotels and resorts, boiler permits, waste water and air quality permits,
- Fabric produced 100% polyester,35/65 cotton polyester, 30/70 silk polyester 35/65 nylon polyester

08/93-01/95    US ARMY  
*Administrative Assistant /Clerical Assistant/11B*

**Ft. Campbell, Kentucky**

- Managed office documentation

- Greeted and directed visitors / customers to their destination and provided general information
- Answered multi-line telephone, routed calls, and took accurate messages
- Performed faxing , photocopying and filing duties
- Trained in multi-life skills
- Assisted supervisor with special projects

**EDUCATION:**

June 1993 **Spartanburg High School**      **diploma**

**May 2006**    **Microsoft office training word excel power point**      **certificate**