

BRIAN HOSBACH
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EMPLOYMENT:

2018 Eye Care and Cure: West Chicago, IL.

Warehouse Distribution Center Lead

- *Create and distribute Weekly Work Schedule for Employees.
- *Handle submission and reporting of Weekly Temp Hours.
- *Responsible for handling and maintaining organization of Physical Inventory.
- *Assist with all aspects of Warehouse (Shipping, Receiving, Cold Ship Orders, Put-Away of stock, Picking, Packing, Replenishment).
- *Participate in Cycle Counts.
- *Investigate and correct Inventory Discrepancies.
- *Handle and process R.G.A. orders.
- *Maintain and record daily Temperature and Humidity levels in the Cooler.
- *Assist Senior Manager with other miscellaneous duties.

2017 Fresenius Kabi, Inc.: Bensenville, IL.

Warehouse Coordinator/Material Handler:

- *Pick, Check, Pack and Ship Package and L.T.L. orders.
- *Assist in other areas as needed.
- *Utilization of S.A.P. program and R.F. Gun.
- *Wrapping and preparing L.T.L. orders for Shipment using Lantech Stretch Wrapper machine.

2017 Varex Imaging Corporation: Downers Grove, IL.

Warehouse Associate III/Inventory Control:

- *Unload, Receive and Verify monthly Boat shipment.
- *Unload, Receive and Verify Air Shipments.
- *Pick, Pack and Ship daily L.T.L. and Package Orders.
- *Organize and Maintain Inventory Parts and Locations.
- *Monitor and Print new Order Entries in Visual.
- *Participate and Conduct Cycle Counts.

2011- 2016 ARxIUM, Inc.: Buffalo Grove, IL.

Inventory Control Lead/Demo Unit Program Manager:

- *Pick, Pack, Check, & Ship Parts and Consumables Orders using Fed Ex and U.P.S. Worldship Manifest systems.
- *Prepare After Hours Orders for Shipment.
- *Prepare Miscellaneous Orders for Shipment.
- *Pick and Deliver Production orders to the Production Floor.
- *Load & Unload Trucks.
- *Stock Movement on Forklift (Replenishment & Order Picking).
- *Order U-Line Supplies.
- *Maintain Stock Levels.
- *Pack & Ship Canister Orders.
- *Monitor Order Submissions.
- *Assist in other areas, as needed.
- *Make Adjustments In and Out in BAAN.
- *Assign Lot Numbers to LPU's.
- *Maintain a Clean, Organized, and Efficient Shipping Parts Department.
- *Handle and Process R.M.A.'s.
- *Create and Maintain Commercial Invoices. (Excel Spreadsheet)
- *Create and Maintain Production Orders.
- *Maintain Receipts in BAAN.
- *Build and Pack various Kits for shipments.
- *Prepare and ship L.T.L. shipments.
- *Investigate and Fix Inventory Discrepancies.
- *Use R.F. Scanner for Inventory Transfers and Adjustments.
- *Receive and Release Trend orders in BAAN.
- *Run Monthly Tier Count Inventory Sheets.
- *Run and Process Monthly Cycle Count Sheets.
- *Work with and Prepare for Audits.

2010-2011 OMRON LOGISTICS OF AMERICA: Glendale Heights, IL.

Shipping Department:

- *Drive Cherry Picker Forklift.
- *Pick processed orders and place them on the packing line.
- *Assist with stock Put-Away.
- *Assist in other Departments as needed.

2009 GCA SERVICES, INC.: Downers Grove, IL.

Shipping & Receiving Department:

- *Receive Inbound shipments
- *Ship Outbound shipments.
- *Make Deliveries of Inbound shipments.
- *Complete assigned Work Orders.
- *Complete other various assigned projects.

2005-2009 WATSON PHARMACEUTICALS, INC.: Gurnee, IL.

Controlled Drugs Department: Material Handler II.

Member of Safety Committee:

Certified, Licensed Forklift Driver:

- *Pick, Pack, and Check Controlled Drug Orders using R.F. Scanner and SAP Program.
- *FedEx Manifest Shipping using SAP Program.
- *Replenish Stock and Put-Away Stock using Stand-Up Forklift.
- *Pick CCR Orders using Cherry Picker Forklift.
- *Prepare LTL Orders for Shipment.
- *Prepare Refrigerated Drug Orders for Shipment.
- *Prepare International Drug Shipments.
- *Movement of CII Drugs in and out of the Vault.

2005 P.M. PIZZA HUT: Mount Prospect, IL.

- *Delivery Driver.
- *Dough Prep.

2004 ADI/HONEYWELL, INC.: Elk Grove Village, IL.

- *Check/Pack orders.
- *Pick orders.
- *Assist with Receiving and Shipping.
- *Other Misc. Duties.

2001-2003 SHIRE U.S., INC.: Buffalo Grove, IL.

Warehouse Operator Level 2:

Marketing Materials Coordinator:

Member of Safety Committee:

- * Handle Special Marketing requests.
- * Informed of and solve Marketing issues that arise.
- * Pull, check, pack, strap, and manifest orders.
- * Work with U.P.S. Worldship Online.
- * Work with B.P.C.S. system.
- * Work with AS/400 system.
- * Work with Microsoft Outlook Express.
- * Process Returns to Inventory.
- * Conduct Daily Inventory Cycle Counts
- * Warehouse Level 1 Trainer.
- * Loading and unloading trucks. Stock movements.
- * Replenishment of stock to the line. Prepare freights.
- * Assigned to set up the A.S.N. system with E.D.I. Coordinator.
- * Bar coding of Target, Wal-Mart, K-Mart, Walgreen's, and Rite-Aid orders.
- * Various other projects assigned by Supervisor and Warehouse Manager.
- * Forklift Licensed and Certified by Scott Lift Truck Corporation.
- * Licensed and Certified to operate Power Pallet Jack and Swift Walker Lift Truck.
- * Can Drive both Regular and Reverse (Counter) Steering Forklifts.
- * C.P.R. Certified by the American Heart Association.
- * First Aid Basics by the American Red Cross.
- * Received S.O.P. and G.M.P. Training.

EDUCATION:

- 1991-1992 HARPER COLLEGE: Palatine, IL.
*Accounting Courses.
*Business Math.
- 1988 HOFFMAN ESTATES HIGH SCHOOL GRADUATE
*Excelled in computer, industrial arts, math and science
courses. Made the "B" Honor roll.