

# Kimberly Young

## Objective

I am a hardworking, dedicated, and dependable woman looking for a full time job that best fits the skills and knowledge I possess. I work well with a team and consider myself a great leader when needed. I am very organized and great at multi-tasking. I can adapt to a wide variety of situations and am a fast learner. I am a people person and possess great communication skills with a friendly personality to follow and love to interact energetic settings.

## Work Experience

### DHL Mondelez

July 2018 to Present

Job Responsibilities:

- Stand-up forklift/slip/clamp
- Case picking
- Inbound unloading/put-away

### DHL Sandvik

January 2018 to July 2018

Job Responsibilities:

- Cherry Picker/Reach Truck
- Lift 50 lbs.
- Pick orders and make sure paper work is correct for shipment

### Ranstad/Ceva

December 2016 to January 2018

Job Responsibilities:

- Hub operator
- Forklift/loader/unloader
- Labeler

### Bosch

May 2015 - December 2016

Job Responsibilities:

- Shipping/Receiving
- Picker/Packer
- Lifted 50 + lbs.
- Operated a sit-down/stand-up forklift
- Maintained a clean and organized workplace

## **Education**

Argo Community High School

- Graduated - May 2009

Moraine Valley Community College

- Degree: Associates – Business

Governors State University

- Major: Criminal Justice (Currently working on Bachelor's degree)

## **Skills**

Strong verbal communication skills

Type 60+ WPM

Microsoft Word/ PowerPoint/ Excel

Excellent at multi-tasking

Lift 50+ lbs

Critical thinking skills

Complex problem solving

Great judgment and great decision making skills

Strong work ethic

Positive attitude and friendly

personality Excellent time

management skills Athletic

Works well under pressure

Self- Confidence

Goal driven leader and team member