

Steven Tatera

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Objective:

I am a career oriented person who is dependable and punctual. I have a strong work ethic and am seeking a position and company where I can continue to grow both personally and professionally.

Employment History:

03/2012 - Present: Advanced Flexible Composites

Position: Lead Warehouse Clerk

Packing and Shipping of LTL, UPS and Fed Ex orders. Responsible for quality control. Schedule LTL pick ups, documentation of international shipping, SLI'S and SED'S and verifying outbound shipments.

Software and skills utilized: Clippership, Verticent , syteline and pacejet and certified fork lift operator and Miter saw.

Supervisor: Dan Campbell

11/2009 - 03/2012: Temp employment via Express Employment at Knaack.

Position: Warehouse Clerk

Certified forklift, learned and utilized waverunner software, RF scan guns, Unisys, Oracle, UPS Worldship and Fed Ex, Cherrypicker. Was responsible for Quality Control and on the Safety Committee.

6/2000 - 10/2009: Fanuc America

Position: Lead Warehouse Clerk

Duties include but not limited to Picking , Packing and Shipping of LTL, UPS and Fed Ex orders. Did RTS, Receiving and RMAS. Was responsible for the documentation for International Shipments, Scheduling of LTL Pick Ups and Inventory Control. Also ordered supplies, serialized Parts, and utilized a Fork Lift, Cherry Picker, and was a Reach Truck Operator.

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Software utilized: Oracle, AS400, Peoplesoft, Lotus Notes, RF scan guns, Keywill, UPS World ship and Fed Ex. Certified Fork Lift, Cherry picker and Reach Truck operator. Responsible for Quality Control, Pneumatic Tools, Miter Saw, Scale Operation and Safety Committee member.

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Supervisor: John Wilson

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References provided upon request.

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