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Objective

To obtain a career position in Management with a professional, community-focused organization that will allow me to utilize my extensive experience, unique knowledge and skills in support of company goals.

Summary of Qualifications

- Strong organizational skills and exceptional attention to detail.
- Comprehensive understanding of warehouse operations including controlling inventory levels, budgeting and coordinating warehouse operations.
- Skilled in department management including ability to supervise, train, inspire, and motivate teams.
- Strong problem solving skills

Professional Experience

Honest Weight Food Co-Op

2015-Present

Produce / Receiving Department

- Initiate and manage paperwork for department deliveries and returns
- Create and maintain organized storage areas to facilitate unloading and proper stocking of deliveries
- Receives and assesses product for accuracy, damage, and quality
- Coordinate returns
- Create and maintain displays

Wegmans Food Markets

1990-2015

Produce Team Leader

- Responsible for daily operations of department
- Effectively reduced operating costs by managing employee scheduling, payroll and labor
- Increased sales by creating innovative approaches to merchandising
- Developed strong reputation for leadership by following company goals and possessing motivation to lead by example
- Effectively delegated responsibilities and empowered employees to make decisions

Training & Certifications

- First Aid
- HAACP Workshop
- Performance Management
- Effective Communication Skills
- Dale Carnegie
- Right Way to Manage & Managing by Numbers

Education

Plattsburgh State University	1984-1985
Liberal Arts Focus	
Monroe Community College	
	1981-1984

References available upon request