

Peter Guerra

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Professional Summary

Skills

- I am good at monitoring operations.
- Active Listening
- Coordination
- Production and Processing
- I have great judgment and decision making
- I know how to manage my time well.
- I am a critical Thinker.

Experience

Forklift Operator

**Ingram MicroCarol Stream, IL
2016**

Oct 2014 - Jan

**JFC Hanover Park, IL
2015**

Jul 2015 - Dec

- Position deflector bars, gates, chutes, or spouts to divert flow of materials from one conveyor onto another conveyor. Manipulate controls, levers, and valves to start pumps, auxiliary equipment, or conveyors, and to adjust equipment positions, speeds, timing, and material flows.
- Collect samples of materials or products, checking them to ensure conformance to specifications or sending them to laboratories for analysis.
- Record production data such as weights, types, quantities, and storage locations of materials, as well as equipment performance problems and downtime.
- Load, unload, or adjust materials or products on conveyors by hand, by using lifts, hoists, and scoops, or by opening gates, chutes, or hoppers.
- Inform supervisors of equipment malfunctions that need to be addressed.
- Clean, sterilize, and maintain equipment, machinery, and work stations, using hand tools, shovels, brooms, chemicals, hoses, and lubricants.
- Stop equipment or machinery and clear jams, using poles, bars, and hand tools, or remove damaged materials from conveyors.
- Picking orders in a percentage of 120 productivity.
- Packing boxes, setting up orders, opening pallets, stocking products, making boxes, shrink wrapping pallets, Inventory.

Machine Operator

**NTACarol Stream, IL
2013**

Sep 2012 - May

- Sort, grade, weigh, and inspect products, verifying and adjusting product weight or measurement to meet specifications.
- Observe machine operations to ensure quality and conformity of filled or packaged products to standards.
- Attach identification labels to finished packaged items, or cut stencils and stencil information on containers, such as lot numbers or shipping destinations.
- Monitor the production line, watching for problems such as pile-ups, jams, or glue that isn't sticking properly.
- Stock and sort product for packaging or filling machine operation, and replenish packaging supplies, such as wrapping paper, plastic sheet, boxes, cartons, glue, ink, or labels.
- Inspect and remove defective products and packaging material.
- Start machine by engaging controls.
- Remove finished packaged items from machine and separate rejected items.
- Count and record finished and rejected packaged items.
- Stop or reset machines when malfunctions occur, clear machine jams, and report malfunctions to a supervisor.
- Supply materials to spindles, conveyors, hoppers, or other feeding devices and unload packaged product.
- Clean and remove damaged or otherwise inferior materials to prepare raw products for processing.
- Clean, oil, and make minor adjustments or repairs to machinery and equipment, such as opening valves or setting guides.

Education

St. Vincent High school Philippines,
High School Diploma Mar 2000