

Muerette Hyacinthe

Objective

seeking for a position with an establishment which allows me to utilize my training, skills, abilities and experience.

Ability Summary

- Sales and cash handling experience
- Over five years' experience manufacturing, production, medical devices
- Excellent customer service skills
- Multilingual-English, French, Creole,
- Microsoft Excel & word
- Medical Certification
- National certified medical assistant
- Clinical skills
- GMP and SOP experience

Employment Experience

QA/QC Inspector

Prosolus Pharma - Miami, FL - January 2018 to Present

- Read blueprints and specifications
- Monitor operations to ensure that they meet production standards
- Recommend adjustments to the assembly or production process
- Inspect, test, or measure materials or products being produced
- Measure products with rulers, calipers, gauges, or micrometers
- Accept or reject finished items
- Follow all GMP processes / SOP
- Remove all products and materials that fail to meet specifications
- Discuss inspection results with those responsible for products
- Report inspection and test data
- Materials inspectors check products by sight, sound, or feel to locate imperfections such as cuts, scratches, missing pieces, or crooked seams.
- Samplers: test or inspect a sample for malfunctions or defects

HT Packaging/Operator

Noven Pharmaceutical - 2017-2017 (Contract role through Staffing Resources)

- Examine pharmaceutical packaging machinery at the beginning of each shift to ensure good working order
- Handled 150 SOPs within a 2-week span
- Perform preventative and general maintenance on machines and components on a regular basis
- Start packaging machinery and test run it to ensure its working order
- Take pharmaceutical packaging orders from supervisor and ensure that they are followed accurately during the entirety of the packaging procedure
- Followed all GMP processes
- Regulate components and dials to control the speed and type of packaging
- Observe machinery to ensure conformance to quality and set standards
- Maintain and upgrade knowledge of pharmaceutical packaging processes to ensure quality work
- Make-certain that input and output standards of the packaging machinery are met to avoid GIGO
- Observe packaging equipment to make sure that each drug is being packed in the correct packing along with associated literature
- Load correct labels and literatures in packaging components to ensure accuracy of packaging

- Report any problems or deviations in packaging procedures on an immediate basis to ensure that incorrect packaging does not take place
- Prepare associated packaging documentation according to provided SOPs
- Check packaged drugs to make sure that they are boxed, labeled and categorized properly
- Assist in reconciling in-process and finished drug packaging and batch recording procedures

Packer/ Warehouse Associate

Amazon Prime - 2015-2016 (Seasonal)

- Responsible for skinning, splining, sorting and rearrange pallets
- Reports anything wrong to the packages and places them to the problem-solving area
- Order competition pick, pack items to complete customer orders as efficiently
- Meet weekly goals to ensure outboard deadline was achieved

Customer Service Representative

Teleperformance - 2013-2015

- Attracts potential customers by answering phone
- Opens customer account by recording account information
- Handle customer questions, concerns and information

Gel Patch Operator

Simtec Silicon Part LLC - 2011-2013

- Checks weight and stacks gel patches to ensure compliance
- Clean and maintain production equipment; coat cut pouching
- Handled blending of all components
- Pouch and package all components

Cashier

Target - 2008-2010

- Responsible for taking money in the form of cash, checks, or credit card
- Ensured guest were given quality attention and service

Machine Operator/Product Builder

Boston Scientific - 2006-2008

- Operated machinery used in the production process of medical equipment
- Verified conformance to quality standards, counted finished product to determine if order were complete
- Loaded and unloaded items from the machine
- Build quality into all aspect of their work by maintaining compliance to all quality requirements

Education

Florida Career College

Medical Office Administrator

Associate Degree