

# David Dedon

## Inventory Management Specialist - New York State Assembly

Clifton Park, NY 12065  
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Willing to relocate: Anywhere

### WORK EXPERIENCE

#### **Inventory Management Specialist**

New York State Assembly -

2015-10 - Present

Responsible for receiving all P.O.'s, assigning Items decals and entering them in to the inventory system. Keeping Track of Items by doing physical Inventories in the Legislative Office Building for all Members; in Capital for all Departments within the State Assembly, and all 150 members' district offices. Going off site for special receiving jobs that require an inventory tracking decals. Making travel logistics for said inventories and or receiving. Filing and clerical work.

June 2014-Present. I have started my own side business restoring antique doors and antique furniture in the Stockade of Schenectady. Light Carpentry and mostly Refinishing.

#### **Warehouse clerk**

Douglas Industrial -

2014-01 - 2014-06

counting and packaging various nuts, bolts, and other building objects. Inventory of all brass fittings, nuts and bolts. Receiving and putting away orders (using a forklift) Machine shop (operating a vertical lathe/use chaser to thread various types of nylon screws.)

Target- Aug 2013- Feb 2014 In-stocks/Hard line's (Auditing, keeping tract of inventory, responsible for keeping the store look neat with a team of two other in stocks members. /Putting store product on the designated location)

#### **Porter, housekeeping, Light maintenance**

Home of the Good Shepherd -

2012 - 2013

#### **Merchandising food products**

Rmsi -

2010 - 2012

Resetting aisles, labeling shelves, reading SKU's and UPC's, Inventory of all left over products. Also facing and rotating.

## **2010 retail assistant, stocking, and merchandising**

Macys -

2009 - 2010

### **merchandising food products**

ACOSTA -

2008 - 2010

Reseting aisles, labeling shelves, reading sku's and UPC's. Also facing and rotating.

### **Lead merchandiser**

Scott's Miracle-Gro company -

2007 - 2010

Accountable for working at various heights, settings up displays, fixtures, shelving and products. Also responsible for performing resets by following planograms. Capable of lifting 100 lbs. with ease, and pulling a pallet jack containing one ton of merchandise with equal ease. Comfortable with warehouse conditions (temperature, dirt, etc.) Possesses strong time-management and organizational skills. Able to learn product codes, and different kinds of merchandising computer systems quickly. Owns reliable transportation.

### **Merchandiser**

Scott's Miracle-Gro company -

2007 - 2008

Same as the Scotts miracle-gro company.

### **EOD**

Active Duty USMC -

2000 - 2007

EOD SSgt E-6

Additional information: Completed Two years of VOTEC electrical trades training.

### **Prep Cook/Dishwasher**

The Country Drive In -

1997 - 2000

Food preparation. Responsible for preparation of produce and meat, performing inventory of food, dismantling, cleaning and reassembly of five ice cream machines (valued at 100k each), and cleaning of fryers, dish washing.

EDUCATION

**High school or equivalent**

SKILLS

Inventory Control, Inventory Management, Logistics