

Leonardo Sotelo

Seeking employment where my knowledge & experience may help others

918 S Wolff St.
Denver, CO. 80219
303-875-8146
leonardo23sotelo@gmail.com

EDUCATION

West Generation Academy — HS Diploma

CLASS OF 2016 (August 2012 - May 2016)

Community College of Denver

CURRENTLY ENROLLED (January 2015 - Present)

WORK EXPERIENCE

Starbucks, Denver CO — Team Leader/Barista

JULY 2016 - DECEMBER 2016

As a Starbucks barista I was in charge of several things. Half of the time I was on the register, using a POS system to ring up customers drinks or food orders. Other half of the time I was in charge of making drinks, sometimes extremely complicated ones, and handing them off to indicated person in a timely and courteous manner.

Latigo, Denver CO - Busser, Host, Server: FOH/BOH

DECEMBER 2016 - AUGUST 2017

As a general employee was in charge of all incoming customers. I'd greet everyone with a smile, often engage in small talk, whilst seating them at a table. Once seated I'd answer any food-related questions and inform them of our daily specials, then I'd assign a server to take care of them. I was also in charge of answering and redirecting all incoming calls, as well as setting up reservations. I took to-go orders often, via phone or app, to later collect payment.

Construction; Demolition - Self Contract

SEPTEMBER 2017 - MARCH 2018

As a self-contract demolition worker, I was in charge of helping remodel a hotel floor. I, along with co-workers, focused on knocking down drywall using different kinds of tools/power tools, such as: hammers, drills, and hand saws. Safety was always the biggest concern, all workers worked together and looked out for one another.

LANGUAGES

Write, Speak, & Read fluent
English and Spanish

SKILLS

- Time Management
- Customer Service
- Tech savvy
- Heavy Lifting
- Dependable
- Team Player
- Quick Learner
- Adaptable
- Work Ethic
- Open Minded
- Organized
- Knowledgeable

REFERENCES

Karena Halco, Teacher

4+ YEARS

(720)921-4009

karena_halco@dpsk12.org

Alyssa Justice, Manager

10+ Months

(303)477-5091

N/A

Cortney Duritsa, Teacher

3+ YEARS

(970)985-1107

cduritsa@gmail.com