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Objective

previous position **Production Worker**-To be as productive with the time set for me, work in a group and as an individual to achieve a common goal.

Currently **Credit Manager** for Rent A Center- I over see day to day activities, manage all accounts for my store, assist in teaching the "C.A.R.S" the procedures need to succeed in the rent to own business. Attend to all customers with a servant's hands, and take pride in my work like a prince to his throne, with a humble heart, like a great king, so that everyone may share in the mission of RAC. We must hit daily goals set for the store and for the individual employee. I always put the most focus on all that I do so there is less margin for error. I love to help my "Clients". communication and honesty is the best policy. That is what has made me a great contributor to the success of my company.

Currently **Health care provider**- I look after my Arthritic employer, I cater to her, make her med. runs, I take my employer to her doctor appointments, and meetings, I cook dinner, I clean and maintain her establishment.

Ability Summary

Experience in helping production workers, recycling, usage of hand tools, usage of machinery.

I can type 40 words per minute, I have Great communication skills, I have a upbeat tone, I am always curious of everyone, I try to work with the most efficacy.
I am punctual. I am trust worthy, I am very productive, I always try to help whenever given the opportunity.

I can listen very well, I am very attentive, I can stand for long hours, or sit, I love to work.

Employment History

Credit Manager

04/2016 - Current Rent A Center 2700 W 10th st., Greeley, CO

Meet Company standards on a day to day basis.
communicate with staff to achieve maximum productivity.
follow all the daily planner, meet all delivery expectation, including arriving on scheduled times, setting up and explaining functions of the merchandise, explain payment options, and respect all establishments.
Assist in training and over seeing the account reps, and product delivery specialists,
Keep show room floor stocked, presentable.
follow all money handling procedures, dispose of sensitive information according to company policy,
always follow company policy when calling clients, only leave company approved messages, always identify as my self and my company.
meet my weekly sales goals.
follow up with default accounts. ...

Home maker

08/2016 - Current Public Partnership 2036 1st ave, Greeley, CO

Care for patient. Clean premises cook, drive my client to all her meetings, doctor visits,

help her in entering and exiting vehicals. I assist in her finaces to make her bill payments. pick up her deposits,
watch over her teen age son. help as much as possible when im am working.

Cook

03/2015 - 04/2016 Little Caesars pizza 32nd st. 23rd ave., Greeley, CO

Make the dough every morning from scratch , enough for the entire work day, seperate every dough in to each individual pizza pan, follow Little Ceasers pizza making steps. land all pizzas from the oven , prep own pizza boxes, cut every pizza, so that not one sticks to another. stock all products, wash and sanitize all utincils, work in a fast pace enviornment, communicate with management, and with other co workers, to deliver the best and fastest pizza expreience possible.

Bilingual Sales Representative

01/2016 - 04/2016 T-Mobile 32nd st 23rd ave., Evans, CO

Be Punctual, Keep sales floor stocked, clean, presentable.
Follow all steps for setting up Clients accounts, review all aspects of the agreements with the coustomer, set the Client up with the plan that best fits his/her needs. Be respectful at all times, Keep till balanced at all times. dispose of sensitive information accourding to company policy. participate in store activites, and meetings.

Line Cook

02/2012 - 11/2015 Olive garden Italian Kitchen Sun land park Dr., Sunland Park, NM

Line Cook Duties-To Know all protine temperatures. Follow all sanitaion procedures, Keep a clean working area at all times, Must keep the line stocked at all time. Make sure all orders are cooked in a timely manner, presentation of the palte must be at the standard set by the company. attend all kintchen meetings for safety and sanitation.Work as a group so all the food is prepared at the same time, to reduce loss, work in a fast pace evniornment. lift 50 lbs or more stand for 5 hrs or more.

Warehouse

05/2010 - 09/2010 Border Trading Inc. El Paso, TX

Handled heavy metal all day, dismantled items,operated forklifts,cleaned shop,attended customers, operated heavy machinery,loaded/unloaded baylors,trailers,flatbeds, customers automobile.

Cook

10/2009 - 12/2009 Chucky Cheese Las Cruces, NM

Prepare, season, and cook soups, meats, vegetables, desserts, or other foodstuffs in restaurants. May order supplies, keep records and accounts, price items on menu, or plan menu.

Cashier

05/2007 - 09/2008 Lowes/Big 8 El Paso, TX

Receive and disburse money in establishments other than financial institutions. Usually involves use of electronic scanners, cash registers, or related equipment. Often involved in processing credit or debit card transactions and validating checks.

Education and Training

Completion Date	Issuing Institution	Location	Qualification	Course of Study
	Dona Ana Community College	NM	1 Year of College or a Technical or Vocational School	Business

I have the will to work, and attend school while trying to better my life, I have experience in customer service, fast food, dairy (farm work), manual labor (warehouse labor metal work), also have store experience. I always to the best I can to make work better. Always finish what I start.

Occupational Licenses & Certificates

Certification Title	Issuing Organization	Completion Date	Expiration Date
Sit-down Forklift (lpg,gas,diesel)	T&T Staff Managemnt	07/2010	07/2013
Operator's Permit Forklift Operator	T & T Staff Management	07/2010	07/2013
Food Handler Identification Card	El Paso City-County Health and Enviormen	06/2008	06/2010

Additional Information

Available to start work after 08/10/2017

References Available on Request