

Steven Guidry

PROFESSIONAL SUMMARY

Experienced Customer Service Professional offers strong written and verbal communication skills, administrative support abilities to your organization. Demonstrated success in deadline-driven environments and experience in various business support roles that ensures immediate and lasting impact. Proven ability to follow directions, build good working relationships with staff. Applies dedication to all tasks enabling quick learning with the ability to work under minimal supervision.

SKILLS

Customer Service, Shipping and Receiving, Forklift, Unloading and Loading, Front End Loader, Clamp Truck, Inventory, Stocking

PROFESSIONAL EXPERIENCE

TTT – Anderson, SC

June 2019 – Current

Forklift Driver

- Unload trucks using a forklift

Shark Solutions – Labonia, GA

July 2017 – September 2017

Warehouse Associate

- Loaded and unloaded trucks
- Operated clamp truck and front end loader

Moody Price – Baton Rouge, LA

June 2015 – September 2016

Warehouse Associate/Delivery Driver

- Checked in inventory
- Stocked inventory
- Pulled orders
- Loaded and unloaded trucks
- Operated the Forklift
- Shipped and received products
- Prepared products for shipment

ISR – Baton Rouge, LA

March 2015 – June 2015

Delivery Driver

- Checked in inventory
- Stocked inventory
- Pulled orders, loaded and unloaded trucks using a Forklift
- Shipped and received products
- Shipping preparations (Southeastern Trucking, Yellow Trucking, UPS, FedEx)

Manpower/Bredero Shaw – Baton Rouge, LA

October 2014 – February 2015

Heavy Equipment Operator

- Operated heavy equipment
- Operated a 930 CAT, 966 CAT, 916 CAT, Skytrack
- Licensed and certified through Bredero Shaw

Excel Temporary Service - Baton Rouge, LA

August 2014 – September 2014

Baton Rouge Iron Works

Assistant Welder – Temp

- Powder coating
- Fabricated and installed iron fencing
- Assisted the welder

Capital Freightliner – Baton Rouge, LA

June 2014 – July 2014

Delivery Driver – Temp

- Checked and stocked inventory
- Pulled orders, loaded and unloaded trucks using a Forklift
- Shipped and received products
- Shipping preparations (Southeastern Trucking, Yellow Trucking, UPS, FedEx)

Ambassador Staffing – Baton Rouge, LA

April 2014 – May 2014

Machine Operator – Temp

- Checked and stocked inventory
- Pulled orders, loaded and unloaded trucks using a Forklift
- Shipped and received products
- Shipping preparations (Southeastern Trucking, Yellow Trucking, UPS, FedEx)

CRC – Baton Rouge, LA

March 2013 – September 2013

Delivery Driver

- Propane Forklift Operator
- Worked in the warehouse
- Pulled and filled orders
- Checked in stock and freight
- Shipped and received
- Prepared shipping through UPS, FedEx, and Southeastern Trucking

People Source Personnel – Baton Rouge, AL

September 2012 – November 2012

Midwest Wrecking

Shop Supervisor

- Small engine repair
- Distributed equipment to employees
- Bobcat front end loader
- Extended boom forklift operator
- Diesel Forklift operator

Southwest Stainless – Baton Rouge, LA

June 2011 – August 2012

Forklift Operator/Delivery Driver

- Gas Forklift Operator
- Worked in the warehouse
- Pulled and filled orders
- Checked in stock and freight
- Shipped and received
- Prepared shipping through UPS, FedEx, and Southeastern Trucking

SGS Petroleum – Baton Rouge, LA

August 2010 – March 2011

Exxon Mobil

Forklift Operator

- Operated the diesel Forklift

- Robot Tech Operator
- Built crates for the rubber
- Clean up duties

EDUCATION

Harrah High School – Harrah, OK
Diploma