

# JUAN PANTALEON NAVA

E: Juanpantaleonnav@gmail.com  
#: | 970-581-5316

## OBJECTIVE

Seeking position that will make use of my organizing, responsibility, leadership, Technology and communication skills.

## QUALIFICATIONS

- Associate and communicate well with others in all situations
- Hard worker and quick learner at everything assigned to do
- Experienced working with building materials, flooring, landscaping, hardware tools, kitchen & bath vanities, lumber, paint
- Maintain cleanliness of kitchen work area including cooking equipment, counters, shelves, glass display cases, condiment areas, preparation areas and stock rooms

## VOLUNTEER EXPERIENCE

**Ridge View Academy** | Watkins, CO

Sept. 2016 - 2017

Volunteer/Laborer (Maintenance Department)

- Provided maintenance services which included cleaning and striping classroom and gymnasium floors, scraping excess finish (wax) from floors
- Worked with industrial maintenance tools such as rotary buffer, auto scrubber, and wet/dry vacuum
- Provided janitorial bathroom services
- Moved and organized classroom furniture and equipment for teacher re-locations

**Praying Hands Ranch** | Parker, CO

July 2016 – Sept. 2016

Volunteer/Mentor (Equine Program)

- Serve disabled children and adults in eight-week session segments by providing safety while on horses
- Built healthy relationships with the disabled children and adults
- Conduct horse maintenance which included cleaning stalls, feeding and grooming

**Urban Gardens** | Denver, CO

July 2016 – Oct. 2015

Mentee

- Secured sustainable land for gardens
- Designed and built gardens
- Supported garden organization, leadership, outreach and maintenance
- Utilized gardens as extraordinary places for learning and healthy living
- Linked gardens with related local food system projects and policy

**Arapahoe County Fair** | Aurora, CO

June 2016 – Aug. 2016

Rover

- Delivered water and snacks in golf carts and offered to give breaks to the volunteers
- Greeted fairgoers as they entered the turnstiles at the Fair and provided them with a printed map and schedule of events
- Moved around the room to ensure that exhibits are not being handled by guests

## WORK EXPERIENCE

**Human Services Culinary Arts Vocational Training** | Denver, CO

March 2016 – Sep 2016

Line Cook/Maintenance Assistant

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- Responsible for food preparation, washed dishes, knife skills

Trained in *First In First Out (FIFO)* regarding food shipments that came in weekly

- Trained in POS (Point of Sales)
- Operated cash register for sporting events

## **EDUCATION**

Ridge View Academy | Watkins, CO

March 2016 – Dec. 2016

Diploma Track

- Concessions worker during sporting events where I assembled food orders of popcorn, hot dogs, nachos, drinks, and candy bars
- Developed Skills in Construction/Carpeting/Masonry in vocational classes
- Member of Student Counsel: RAMS Club

## **CERTIFICATIONS**

## **REFERENCES**