

NICKOLAS J. MILLER

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PROFESSIONAL SUMMARY

Adaptive and flexible worker with 4+ years of general labor/warehouse experience

EXPERIENCE

Yard Supervisor 05/2012 - 12/2013

Pan-Oceanic Engineering Company, INC- Chicago, IL

- Ensured employees met daily tasks and monthly quotas for productivity
- Demonstrated accuracy in the assembly of components requiring soldering skills
- Kept warehouse and inventory neat and organized to ensure safety
- Directed employee use of forklifts and company vehicles as needed
- Operated several line machines while maintaining a high level of safety and detail

Property Relocation Specialist 2/2014 - 8/2016

BMP Trucking - Elgin, IL

- Loaded client property into company trucks in a timely manner
- Ensured superior customer experiences during moves with specially-learned service skills
- Delegated organization of property to ensure specialty care of fragile items
- Assembled furniture with precise detail and accuracy to ensure customer satisfaction
- Assisted with clerical duties such as sorting/restocking equipment and answering phones

General Labor Staff 3/2014 -1/2016

Staff Mart - Crystal Lake, IL

- Worked several positions including assembly, shipping/receiving and packing
 - Pushed/lifted warehouse crates weighing up to 100lbs
 - Performed minor repairs and general maintenance on warehouse equipment/machines
 - Loaded/unloaded all project materials and enforced proper safety handling
 - Took company inventory, created orders and ensured shipments were properly received
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EDUCATION

High School Diploma, 2008

Crystal Lake South High School - Crystal Lake, IL

SKILLS

- o Assembly Line Operations
- o Basic Equipment Repairs
- o Safety Standards
- o Machinery Assembly
- o Shipping/Receiving
- o Self-motivated, perceptive learner
- o Problem solving aptitude
- o Special attention to detail