

LEAN CHAO

Cell (720) 503-0491

Email: leanc44@gmail.com

HIGHLIGHTS

- Background in shipping and receiving
- Accuracy : Initiative to work independently and excellent on multi- tasker
- Exceptional attention to detail and strong communication and, with some basic computer skills.
- Positive attitude and organized
- S.O.P (Standard operator procedures)
- Good setup machines as follow the SOP reduce 80% , for later good run
- CGMP (Good documentation practices)
- Reading ruler
- Using microscoping
- Through hole solder PC board for cell phones

EDUCATION

Oakland High School

Front Range Comm. College Cerificated: Pharmacy Technician

Work History

2015 to 2019 **Sandoz Pharmaceuticals**

Operator Technician : Generally focused on learning, demonstrating and mastering basic operations in a solid oral dose pharmaceutical manufacturing environment. Performs operations in strict adherence to applicable procedures, CGMPs, company policies and other quality and regulatory (for example OSHA, DEA, FDA , and etc.) I inspect all outbound materials for proper, labeling, coding, paperwork and calculation finished units. Accurately sets equipments programming according to BPRs and standard operation procedure (SOPs). Did all the machines setup for filler, bottles orientor, enercon, check weigh, labeler, bundler, case sealer, and trouble shoots.

Sandoz at 2555 W. Midway Blvd.

P.O. Box 446 Broomfield, Co. 80038

Manager: Nancy Prymax 720-591-7525

2009-2014 : **Mychelle Dermaceuticals Skin Care**

Assembler: Multi-task like picking order, packing , labeling, and shipping the products. Did some like janitorial work, and other project like filling and capping small bottles for customer sampling kit. Everything I do by manually. This is a small company with high expectations with few employments.

1301 Courtesy Rd

Louisville, Co. 80020

Sal Perera 303-228-7727

Hunter Douglas

I performed in sample area for about 3 years. I sent sample fabric to customers who requested them. Also make sample book with different kind of colors and fabric texture. I learned how to build window shades from scratched. Using hand tools: from hammer, tapes measure, nuts, and some other materials that come with it. The shades come with many different kind of sizing. It started from 30" to 200" high.

1 Duette way Broomfield, Co. 80020 (303) 466-1848

HI Tech- Manufacture

I solder PC Board. I inspected the components chips for value to put on the board. solders by SMT through hole. If the chip is super fine I used the microscope. I also did rework, the PC Board was damages or not the right components were placed on. Hand solders components onto PCB.