

CHRISTOPHER WERTZ

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WAY
AURORA, CO 80016

INVENTORY CONTROL SUPERVISOR

Oversight of incoming donors, materials and inspection • Department Supervisor with 15+ years of experience in a regulatory environment • FIFO and Kanban Application

ERP- Epicor and i-Ren
Inventory Management
Warehouse-Core Replenishment
Audits- FDA , AATB, OSHA
Leadership
Good Manufacturing Practices
Learning Management System
Clean Room Manufacturing
FIFO/FEFO

Technical Writing
Inbound Receipts
Aseptic Technique
Employee Training, Development &
Good Documentation Practices
Sterilization
Quality Systems

PROFESSIONAL EXPERIENCE

AlloSource

April 2003-May2019

Inventory Control Supervisor Centennial, CO
2012-2019

Responsibilities:

- Employee Training, Development and Leadership
- Receipt and management of consumable materials/raw materials/WIP
- Staging of materials, raw goods, and WIP for clean room manufacturing
- Cycle Counts
- Performance Management and Feedback
- Hiring/Recruiting
- Audits-FDA, AATB, ISO, Customers
- Non-Conformance Reports and CAPA (Corrective Action Plans)
- Creation/Revision/Owner/Approver of Work Instructions/Standard Operating Procedures
- Management of raw materials and finished goods
- Quarantine and Discards of non-conforming product
- Change Controls
- Clean Room stocking
- Inventory Management
- Lead Team/Department meetings/training sessions
- Drive Company Mission/Vision/Cultural Beliefs
- Strict adherence to policies/SOPs/WIs
- Forklift Trainer Certification

Supply Chain Supervisor

Centennial, CO

2010-2012

Responsibilities:

- Employee Training, Development and Leadership
- Receipt and management of raw materials
- Staging of materials, raw goods, and WIP for clean room manufacturing
- Cycle Counts
- Performance Management and Feedback
- Hiring/Recruiting
- Audits-FDA, AATB, ISO, Customers
- Non-Conformance Reports and CAPA (Corrective Action Plans)
- Creation/Revision/Owner/Approver of Work Instructions/Standard Operating Procedures
- Management of raw materials and finished goods
- Quarantine and Discards of non-conforming product
- Change Controls
- Supply Chain Planning
- Inventory Management
- Job Chart Review
- Lead Team/Department meetings/training sessions
- Drive Training programs and safety initiatives (STOP by DuPont)
- Drive Company Mission/Vision/Cultural Beliefs
- Strict adherence to policies/SOPs/WIs
- APICs Basics of Supply Chain Management Certification

Demin/Lyo Trainer

Centennial, CO

2009-2010

Responsibilities:

- Employee Training, Development and Leadership
- Performance Management and Feedback
- Audits-FDA, AATB, ISO, Customers
- Non-Conformance Reports and CAPA (Corrective Action Plans)
- Creation/Revision/Owner/Approver of Work Instructions/Standard Operating Procedures
- Demineralize and Freeze Dry products made for transplant
- Final packaging/inspections of manufactured products
- Job Chart Review
- Drive Training programs and safety initiatives (STOP by DuPont)
- Drive Company Mission/Vision/Cultural Beliefs
- Good Documentation Practices
- Strict adherence to policies/SOPs/WIs
- AATB Certification

OPS Processing Tech I-IV

Centennial, CO

2005-2009

Responsibilities:

- Process, cleanse, and package human tissue grafts utilized for transplantation
 - Job Chart Completion and Review
 - Clean Room Manufacturing
 - GMP
 - Good Documentation Practices
 - Band Saw
 - Lyophilization
 - Demineralization
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- Terminal Cleaning
 - Acting Team Lead
 - Delegated tasks based from provided production schedules
 - Oversaw completion of production schedules
 - Train Junior Technicians
 - Strict adherence to policies/SOPs/WIs
 - AATB Certification

CS Tech I-III

Centennial, CO

2003-2005

Responsibilities:

- Cleaning and sterilization of equipment/instruments used to process human tissue for transplantation
 - Train Junior technicians
 - Acting Supervisor in absence of supervisor
 - Terminal Cleaning
 - Strict adherence to policies/SOPs/WIs
 - Good Documentation Practices
 - CBSPD Certification
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Promoted rapidly through a series of increasingly responsible regulated positions based on high performance, competency, integrity, team building, and team leadership.

- **Maintained 98% or higher Inventory Accuracy**
- Maintained 98% or higher receiving accuracy (personally and among staff)
- Maintained 98% or higher paperwork success rates among training staff (Trainer)
- Reduced Aging inventory by applying FEFO to lyophilization process resulting in product throughput, preventing expiration and aiding external department metrics
- Lead successful freezer room move and expansion
- Developed and established training paths, on-boarding process, and department receiving metrics
- Mentored trainers and other Supervisors/Managers
- Developed Training paths, on-boarding, assessments, and curriculum
- Developed/Maintained SharePoint site for Department
- Established/Enforced Department Receiving Metrics
- Participated in Baldrige Award process

Rocky Mountain Rett Association

2015-2016

Volunteer Board Member- Marketing Chair

- Established Social networking including engaging audiences via Facebook, and YouTube
- Critical Decisions- Allocation of Donated Funds
- Maintained Web Page (Word Press)
- Organized Fundraising Events

Volunteer 2008-2015

- Setup and tear down
- Collect donations
- Volunteer photographer

- Run game booths
- Direct other volunteers
- Recruit volunteers

EDUCATION

High School Diploma, 2001 • Eaglecrest High School, Aurora, CO

TECHNOLOGY SKILLS

Proficient in:

- Excel
- Word
- Power Point
- Visio
- Outlook
- ERP systems
- Word Press
- Learning Management System and Quality System
- Blue Mountain RAM
- SharePoint
- Power Point