

Jocelyn Greenwood

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Objective

Promote hospitality, quality, and knowledge wherever necessary.

Skills & Abilities

Knowledge with computers, cleaning supplies, basic upkeeping skills, and health care setting.

Experience

- Feb 2018-
Curr ent
- Housekeeper, **Tilton Prep. School**
- Assisted in cleaning dorms, apartments and houses with co-workers.
 - Knowledge of cleaning chemicals and proper use.
 - Took a log of chemicals going out of the housekeeping department.
 - Data input packages coming in and out of housekeeping department.
- Jan. 2017-
Feb. 2018
- License Nursing Assistant (LNA), **Havenwood Heritage Heights**
- Helped with basic everyday tasks for residents.
 - Prepped meals and fed residents.
 - Upkept rooms and nursing area.
 - Data entry both handwritten and computer.
- 2016-
Janu ary 2017
- License Nursing Assistant (LNA), **Hillsboro County Nursing Home**
- Helped with basic everyday tasks for residents.
 - Prepped meals and fed residents.
 - Upkept rooms and nursing area.
 - Lifted machines to help move individuals.

Education

- March 2017-
Current
- BA in Psychology, Manchester, NH, **Southern New Hampshire University**