

Kaila Lynch

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(970)-459-7787

3090 Nebula Ct.
Loveland, CO 80537

Experience

Papa Johns

July 2018 - Present

Shift Lead Manager

- Takes charge of opening and closing while completing all necessary paperwork.
- Creates quality pizzas by stretching dough, saucing, topping, and cutting pizzas.
- Addresses and meets customers needs, takes orders and maintains a friendly atmosphere.
- Maintains restaurant cleanliness up to store standards.
- Calmly addresses problems that arise and solves any difficult issues with ease.

Kalamazoo Animal Rescue - Kalamazoo, MI

January 2016 - June 2017

Volunteer

- Socialized, fed and gave appropriate medicine to cats.
- Kept the rescue office and cage areas clean and up to sanitary standards.
- Spoke to the public including potential adopting families and sponsors.
- Appropriately answered questions about the rescue and the adoption processes.
- Fostered cats in home until they were healthy and ready for their new home.

Portage District Library - Portage, MI

August 2015 - June 2016

Volunteer

- Reshelved, organized and cleaned books and other library materials.
- Recorded new books in the library's paper log system.
- Assisted guests with finding library materials.

Education

Colorado Early Colleges Fort Collins

Graduated May 2019

Earned: High School Diploma and several college credits

Skills

Microsoft Office | Time Management | Organization | Hands on Learner | Multitasking | Responsible

References

Courtney Wambolt

(970) 324-1878

Papa John's Supervisor

Lina Ware

(970) 589-6402

Papa John's Shift Leader

Candace Boria

(269) 366-8101

Kalamazoo Animal Rescue Board Member