

CARL L. WYATT JR

2724 Hyde Park Ave
Waukegan, IL 60085
(847) 322-5032
mrcarlwj@gmail.com

Objective Seeking a responsible and challenging position in Shipping and Receiving/Forklift Driver in a well established company which utilizes my experience, expand my knowledge and offers professional growth opportunities.

Qualifications Many years working in a warehouse operations, Team player goal – oriented and self directed. Ability to handle multiple task with attention to details.

Experience

Fidelity Technologies Corp. (Great Lakes Naval Base)

Computer Operator I/Maintenance Tech

11/2018 - present

- Maintain and oversee the training facility (simulator) for the Great Lakes Naval Recruits.
- Monitor live sessions of military recruit training and provide a safety watch by viewing CCTV cameras while in Master Control Room.
- Provide technical assistance and additional communications to the military training staff as required. Report any serious maintenance problems, unusual findings, or safety hazards.
- Does routine scheduled preventative maintenance within the training simulator and corrective maintenance actions as required.
- Operates various computer programs typically in the Windows environment.

Tecnova Electronics Inc

Inventory Clerk

07/2018 - 10/2018

- Perform receiving inspection of materials including ERP entries and labeling.
- Work with buyer to resolve issues.
- Pulling parts and issuing material from stock to fill work order kits and needs of production.
- Putting inventory away and organizing stockroom.
- Performing inventory verifications and cycle counts.
- Assist shipping coordinator as needed.

Hiregenics (Abbvie)

Material Handler II

01/2018 - 05/2018

- Follow all procedures to maintain GDP and GMP expectations.
- Accurately pick, pack, and palletize customer orders that may include high value products.
- Maintain accuracy when Follow completing SAP transactions such as hand held devices, cross checking and labeling material.
- Perform daily work assignments from group leaders and/or supervisors.

Randstad (Domino Amjet)

Order picker

05/2017 - 11/2017

- Pick orders to be packed and shipped.
- Inventory control
- Load tractor trailers for shipments.
- Palletize orders getting ready for shipment.

CorTech (Medline Industries)

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Warehouse Operator

03/2016 - 03/2017

- Put away and picked finished goods and raw materials for orders. Cycle count inventory.
- Load finished goods onto tractor trailers. Inspect product when needed.
- Experience with stand up reach forklift, sit down fork truck, order picker, and riding pallet walkie.
- Familiar with AS 400 system and RF scanner.

Happy Faces Childcare

01/2013 - 03/2016

Assistant / Clerk

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- Data entry of files and documents
 - Update software as needed / Troubleshooting and resolving basic problems
 - Maintain and manage systems.

Akzo Nobel

01/2008 – 12/2012

Packing Line Coordinator (Packer)

- Assist in the training of new employees by demonstrating the proper procedures required to operate equipment, monitoring progress made and advising the Supervisor or Team Leader of specific performance problems so additional training can be given.
- Coordinated the packing line. Check lot numbers, verify product meets the customer specification, verify quantity ordered, package materials and stage them on pallet for shrink wrapping for transportation.
- Packed orders according to the correct transportation decided by the customer, meaning air freight, sea freight or truck freight. Handling of materials such as chemicals and product on a daily basis. Experience with sit down fork truck, order picker, and riding pallet jack.

Certifications

CompTIA A+, 2013. Customer Service Certified, Certified for electric sit down fork truck, riding walkie, stand up reach truck, and order picker.

Education

Computer Systems Institute - 2014
Networking Career Program
Waukegan West High School - Diploma