

# ALIYAH BARRON

## PROFILE

With over 7 years of customer service experience, I strive to create the best customer service experience with each opportunity I get, both in person and over the phone. I have worked in both medical and clerical office settings, and have experience with electronic medical records, EPIC, Microsoft Office, Word, and Excel. I am motivated, organized, and reliable.

## CONTACT

PHONE:  
970-714-9221

EMAIL:  
aliyahkbarron@gmail.com

## EDUCATION

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### **Aims Community College**

January 2016 - May 2017

Pre- AAS; 3.5 GPA; Accepted into Radiologic Technology Program, Finished Rad Tech 101 May 2017.

### **Roosevelt High School**

August 2010 - May 2014

High School Diploma; 3.0 GPA

## WORK EXPERIENCE

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### **Longmont Dairy- Customer Service Representative**

March 2018-Current

Managing customer accounts, billing, inbound/outbound calls, office ordering, office organization and filing, greeting customers and applicants, managing new hire paperwork, HR support.

### **UCHealth- Patient Access Representative**

September 2016-November 2017

Check-in/Check-out, scheduling, inbound/outbound calls, office organization and filing, deposits, managing patient accounts.

### **Northern Colorado Rehabilitation Hospital (NCRH)- CNA**

September 2015-September 2016

Assist patients with daily care and activities

### **Siera Vista Healthcare Facility- CNA**

December 2014-September 2015

Assist patients with daily care and activities

## REFERENCES

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[Available Upon Request]

## REFERENCES- ALIYAH BARRON

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**Lisa Venrick**

Manager, Longmont Dairy

Phone: 303-776-8466

Email: [lisav@longmontdairy.com](mailto:lisav@longmontdairy.com)

**Katie Gifford**

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