
MICHAEL WASHINGTON

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SUMMARY

An accomplished and hardworking operations professional with a proven track record of accomplishment in shipping and receiving, operations analysis, quality control, logistics distribution, equipment management, as well as strategic planning. Skilled and trained in operating special machines within the safest manner possible. A dedicated team player who ensures the achievement of established objectives within established timeframes. With a solid commitment to excellence, contributes to the lasting success and profitability of a company.

EXPERIENCE

Amazon Fulfillment Center, Joliet, IL
Shipping & Receiving Forklift Operator, 2016 - Current

SOLO Cup Company, Chicago, IL
Shipping & Receiving Forklift Operator, 2015 - 2016

Davis Staffing ,Olympia Field, IL
Shipping & Receiving, 2014 - 2015

Operated forklifts loading and unloading trucks pulling orders shipping packages with UPS system.

Performed clerical duties utilizing system such as SAP.

BLUE CROSS BLUE SHIELD IL, Chicago, Illinois

Coordinator Shipping and Receiving, 2001-2014

Operated forklifts, walker riders, cherry pickers, drexels, and other high-powered equipment, such as Turrett TSP 6000. Performed clerical duties, utilizing systems, such as PeopleSoft, Lotus Notes, and United Parcel Service system. Used specific processes and procedures, exercised sound judgment, and remained flexible and accountable toward meeting deadlines in environment of frequent change, shifting priorities, and workloads.

DuSable Museum, Chicago, IL

Maintenance Technician, 2008-2010

Performed routine and preventive maintenance to enhance and maintain the physical integrity of the interior at Dusable Museum. Offered support in preparation of special events before, during and after each event to ensure customer satisfaction. Ensured the museum was presentable and ready for next scheduled events. Worked closely with management. Worked very well with a strong group of team members.

CLARK DISTRIBUTION SYSTEM, Matteson, Illinois

Forklift Operator, Shipping and Receiving Clerk, 1991-2000

Distributed freight nationwide as well as unloaded and reloaded trucks, using forklift equipment.

Inspected and tracked items shipped or received to ensure quality and maintain customer satisfaction.

CERTIFICATIONS - 1. *Crown Forklift* 2. *Turret TSP 6000: IL*

COMPUTER SKILLS - Microsoft Office Suite, PeopleSoft, Lotus Notes, UPS System, Warehouse Module of PeopleSoft

SPECIAL MACHINES - Forklifts, Propane, Electric Machines, Walker Riders, Cherry Picker, Drexels, Turret
TSP 6000