

# TARRIN GEOEGE

**SUMMARY** My purpose is to acquire a position with a growing oriented company that will utilize my skills and experience to their full potential, and transitioning that will lead to career development and more challenging opportunities as the company grows.

- SKILLS & ABILITIES**
- Oral communication-Expert
  - Microsoft office -Advanced
  - Strategic planning Advanced
  - Management proficiency-Advanced
  - Detail Orienting -Expert
  - Client Relationship –Expert
  - Team building/collaborative -Expert
  - Adaptable -Expert
  - Tactical execution/operation management –Advanced

**EXPERIENCE**

**3/2017 to 6/2018 General Labor/Assist to floor Boss  
West Rock Coffee- Maumelle, AR**

- Accurately estimated time and material cost for projects need for each quarter.
- Successfully managed production activities so all orders were shipped on time to each customer.
- Managed documentation of and training on production procedures and work instructions for every employee.
- Recommendations and executed quality improvements for production and product quality.
- Identified current and future customer requirements by establishing rapport with potential and actual customers and other persons in a position to understand service requirements.

**5/2014 to 2/ 2016 Lead Crew product Lifter  
Tennessee Pride - Little Rock, Arkansas**

- Complete all administrative duties assigned by manager for daily task.
- Operate order picker and forklift in and around production warehouse safely to assure proper arriver areas with material.
- Pulls product from the warehouse for shipment to the stores in a timely manner for delivery.
- Climbs on racking system to reach product to assure production lines don't come to halt.
- Wraps order on pallet for shipment to be arrange for customers and owners.
- Train individuals to Loads and unloads shipments, pallets, in timely fashion to maintain a steady work schedules.

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**04/2013 to 6/2014 Supervisor  
Alex Loette Funeral Home- Jeanerette, LA**

- Managed pallbearers and honorary groups and briefed them on their duties.
- Supervised care and preparation of remains of deceased.
- Ordered merchandise maintained financial records and prepared accounts for each member.
- Interviewed and hired embalmers and funeral attendants.
- Arranged for transportation between sites for mourners and remains of deceased.

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EDUCATION

| 5/2015 |

**Bachelors of Arts**

**Arkansas Baptist College**

**2.9 GPA**

| 5/2017 |

**MBA: Management and Leadership**

**Webster University**

**3.2 GPA**

**Arkansas Baptist college:** 4/15 Perseverance Award: Over achieving every obstacle to meet academic requirements through fella hardship.

**Youth Mentor Team Leader:** Outstanding Volunteer (received from the boys and girls club mentoring program)

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LEADERSHIP

**Youth Mentor Team Leader**

**Louisiana**

Developed interesting course plans to meet academic, intellectual and Social needs of students.

Developed and implemented interesting and interactive learning Mediums to increase student understanding of course materials.

Coordinated after school tutoring hours with other teachers to help Students in need of extra attention.

Earned positive verbal/written feedback from parents regarding classroom Instruction and student learning success.

Led group therapy sessions consisting of 20 to 30 youth focusing on single parent households.

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