

Michael Cain RESUME

643 Chestnut Street #93

Windsor, CO 80550

970.820.8369

Michaelcain334@gmail.com

Education and Certifications

High School Diploma, 1981, Rocky Mountain High School, Fort Collins, CO

Auto Mechanics Program Certificate, 1981, Larimer County Voc-Tech Center, Fort Collins, CO

Auto Transmission Certificate, 1984, United Auto Workers, Clearfield, UT

Fork-lift Operations Certificate, 2012, (Sit-down and Stand-up), Loveland, CO

Work Experience

Group Publishing, Distribution Clerk, October 2000 to June 2016, Loveland, CO

Packaged and assured product quality of Christian Vacation Bible School curriculum.

Printed labels for all packages using up-to-date shipping computer software.

Controlled approximately \$4-million inventory, stocking warehouse and recording shipments.

Teledyne Waterpik, Distribution Clerk, May 1996 to October 2000, Fort Collins, CO

Directed all international shipments and warehouse control of dental equipment/supplies.

Assisted with packaging and quality assurance of all other shipped products.

Printed shipping labels using up-to-date computer software.

Controlled inventory, stocking warehouse and recording shipments.

Vipont Pharmaceutical, Distribution Clerk, May 1991 to May 1996

Stocked, packaged and shipped dental equipment/supplies.

Transported product to outside vendors to build displays (with commercial license).

Volunteer Experience

Worksite Supervisor, Annual Children s Volunteer Church Camps, 2012 to 2016

Traveled to worksites across country, ensuring preparedness and safety for child volunteers.

Maintained multiple worksites (50-100) targeted for low-income home-improvements.

Communicated with residents about volunteer needs (such as safety, hydration).

Ensured all building supplies were ready and available prior to volunteer arrival.

Personal Qualities

Strong work ethic.

Dedicated and reliable.

Effective team-player.

