

AMANDA BLEVINS

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EXPERIENCE

APRIL 2017 - CURRENT

CASHIER, KWIK SHOP

- Greeting customers
- Point of sale register transactions
- Manage daily register opening and closing
- Ensure store is clean and stocked

OCTOBER 2014 - JUNE 2015

FOAM ASSEMBLY, WAGGONERS INC.

- Fabricated custom foam pieces per specifications
- Installed foam pieces on pews according to blueprints
- Performed intricate tailoring on cushions per customer requests
- Supervised the packaging and shipping of all orders

MARCH 2011 - JUNE 2014

ASSISTANT MANAGER, SPANGLES

- Managed personnel, financial, and operational tasks
- Maximized profits and achieved sales goals
- Conducted inventory on product and supplies
- Responsible for closing all registers and running end of day reports
- Made change orders and hand delivered deposits to the bank in a timely manner

SKILLS

CUSTOMER SERVICE SKILLS

- Passionate communication
- Patience
- Conflict resolution
- Ability to multi-task
- Detail oriented

MANAGERIAL SKILLS

- Leadership
- Delegation
- Time Management
- Setting and meeting goals
- Constructive criticism