

Jermaine L. Cook
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725 North Butrick Street
Waukegan, IL. 60085
847-436-3682

OBJECTIVE: I would like to secure a position in a progressive company utilizing my knowledge and experience in service operations and problem solving skills to resolve issues that may arise. I'm self-motivated, organized and take a proactive approach to my responsibilities.

EXPERIENCE: Manpower 1501 S. White Oak Dr. Waukegan, IL.
PGA Tour Championship 09/11/2013 to 09/17/2013
(847)689-2217
> Prep food
> Wash dishes
> Organize food in storage area
> Move food from truck to storage area
> Clean work area

Mrs. Lula Johnson 114 Pembroke Circle Lake Bluff, IL.
Gentle Pro Hospice Services 12/06/2010 to 05/18/2012
(847)283-9457
Caregiver
> Care for the elderly
> Prepare food
> Make up bed
> Give a bath and put on clothing
> Make sure medication is taken

Manpower 1501 S. White Oak Dr. Waukegan, IL.
Machine Operator/Abbott Lab. 05/30/2008 to 10/31/2010
(847)689-2217
> Pack and palletized
> Run and operate machines
> Inspect products

Manpower 1501 S. White Oak Dr. Waukegan, IL.
Transfer Papers/Waukegan News Sun 09/03/2010 to 09/11/2010
(847)689-2217
> Sort news papers
> Discard old news papers
> Palletized news papers

Dr. and Mrs. William Woods 350 Moraine, Highland Park, IL.
House Cleaning 12/08/2006 to 05/10/2008
(847)924-7424

Mrs. Terry Moe
Cleaning/Yard Work

38738 Oak crest, Wadsworth, IL.
12/16/2006 to 05/14/2008
(847) 275-3035

Village Theater
Lead Cashier

Waukegan, IL.
01/30/2005 to 05/20/2006

- > Greet all customers coming into the facility.
- > Ring up customers items at the concession stand.
- > Verify that all customers had tickets before entering the theater.
- > Balance register at the end of my shift.
- > Instruct janitorial duties for associates during closing.

Manpower
Assembler, Janitor/Abbott Lab.

1501 S. White Oak Dr. Waukegan, IL.
07/05/2004 to 01/07/2005
(847)689-2217

- > Inspect various types of medication.
- > Pack approved medicines into their appropriate boxes.
- > Clean offices, break areas and warehouse departments.

Office Max
Overnight Stocker

6523 Grand Ave. Gurnee, IL.
03/15/2003 to 12/20/2003
(847)855-8111

- > Sort pallets of merchandise per night.
- > Fill shelves with merchandise.
- > Set up marketing display units through out the store.

Lake County Family
After School Caregiver

Waukegan, IL.
03/08/2001 to 05/30/2002

- > Escort students on various field trips.
- > Organize activities for Abbott Middle School students.
- > Supervise the safety of all students in the program.
- > Help students with homework when necessary.
- > Monitor students arrival and departure on the school bus.

EDUCATION: Waukegan High School
General Education Diploma

2325 Brookside Ave. Waukegan, IL.

SKILLS: I have exceptional customer service, warehouse, assembly, sales, janitorial and yard/house cleaning skills.

TRAINING: Certificate of Achievement for a Forklift Operator