



# CMG APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

DATE 9/25/13

PLEASE COMPLETE PAGES 1-5

Name Abdalkhis Elsafi Amna Dawelhou  
Last First Middle Maiden

Present address \_\_\_\_\_  
Number Street City State Zip

Social Security No. 206-68-11063

E-Mail amnaabdalkhis@yahoo.com

Telephone 857-226-6171

Referred by My self (Internet)

If under 18, please list age \_\_\_\_\_

Shift available to work  
 1<sup>st</sup>   
 2<sup>nd</sup> \_\_\_\_\_  
 3<sup>rd</sup> \_\_\_\_\_

Position applied for (1) Any  
 and salary desired (2) up to you  
 (Be specific)

How many hours can you work weekly? 86 Can you work nights? \_\_\_\_\_  
 Employment desired  FULL-TIME ONLY  PART-TIME ONLY  FULL- OR PART-TIME

When available for work? immediately

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?  
 No  Yes If so, please explain \_\_\_\_\_

Do you anticipate any absences from work on a regular basis?  
 No  Yes If so, please explain \_\_\_\_\_

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	Althamra	Sudan	3	general
College	Elkhrtom	Sudan	11	Education
Bus. or Trade School	HanThrone	Rochester	certificate	CNA
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME?  No  Yes

If yes, explain number of conviction(s), nature of offense(s), dates of conviction(s), sentence(s) imposed, and type(s) of rehabilitation. \_\_\_\_\_

**APPLICATION FOR EMPLOYMENT**

DO YOU HAVE A DRIVER'S LICENSE?  Yes  No

What is your means of transportation to work? My own

Driver's license number 932706373462 State of issue MN

Operator  Commercial (CDL)  Chauffeur

Expiration date 11/26-13

Have you had any accidents during the past three years?  Yes  No

If so, how many? \_\_\_\_\_

Have you had any moving violations during the past three years?  Yes  No

If so, how many? \_\_\_\_\_

Please list two references other than relatives or previous employers.

Name Gail Harris Name David Squillace

Position supervisor Position teacher

Company Rochester public library Company Hawthorne Education Center

Address 19 2nd St SE Rochester MN Address 700 4th Ave SE Rochester  
55902 MN 55904

Telephone (507) 328 2311 Telephone (507) 328 4440

**APPLICATION FOR EMPLOYMENT**

**MILITARY**

HAVE YOU EVER BEEN IN THE ARMED FORCES?  Yes  No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD?  Yes  No

Branch \_\_\_\_\_ Specialty \_\_\_\_\_

Date Entered \_\_\_\_\_ Discharge Date \_\_\_\_\_

**WORK EXPERIENCE**

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name <u>Rochester Public Library</u> Position <u>Adopt shelf program</u> Company _____ Address <u>101 and 2 St Rochester</u> <u>MA 05904</u> Telephone <u>(802) 328 2341</u>	Supervisor name <u>Gill Harris</u>	
	Employment dates	Pay or salary
	From <u>01/28/13</u>	Start <u>Volunteer</u>
	To <u>09/28/13</u>	Final _____
Your last job title _____		
Reason for leaving (be specific) <u>Ongoing</u>		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.		

Name <u>Richel Foods</u> Position <u>put labels + open boxes</u> Company _____ Address <u>3706 Enterprise Dr</u> <u>S.W. Rochester MA 05902</u> Telephone <u>(802) 923 4937</u>	Supervisor name _____	
	Employment dates	Pay or salary
	From <u>8-12</u>	Start <u>7:30</u>
	To <u>9/22/12</u>	Final <u>8:00</u>
Your last job title _____		
Reason for leaving (be specific) _____		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.		

**APPLICATION FOR EMPLOYMENT**

**WORK EXPERIENCE**

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name _____ Position _____ Company _____ Address _____ Telephone (____) _____	Supervisor name _____	
	Employment dates	Pay or salary
	From	Start
	To	Final
Your last job title _____		
Reason for leaving (be specific) _____		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.		

Name _____ Position _____ Company _____ Address _____ Telephone (____) _____	Supervisor name _____	
	Employment dates	Pay or salary
	From	Start
	To	Final
Your last job title _____		
Reason for leaving (be specific) _____		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.		

May we contact your present employer?  Yes  No

Did you complete this application yourself  Yes  No

If not, who did? \_\_\_\_\_

**PLEASE READ CAREFULLY  
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant Amna Abdelrhman Elsaifi Date: 9/23/13

9/1/25 1:00 Weds - Interv.  
9/20 ENTERED

**AMNA ABDALRHIM ELSAFI, CNA**  
2315 Baihly Hills Dr SW • ROCHESTER, MINNESOTA 55902 • Mobile: (507)226-6171  
Home: (507) 206-0691 amnaabdalrhim@yahoo.com

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**OBJECTIVE** Nursing Assistant

**EXPERIENCE**

- July 2002-November 2004 Teacher, Primary School, Sudan
- Working with School Children age 7 to 15 years with special needs and behavioral abnormalities *Taught language*
- January 2006-July 2008 Teacher, AElmohandseen High School, Sudan
- Taught language to teenage students age 15 to 18 years old
- January 2012-May 2013 Volunteer in Rochester Public Library, Rochester, MN
- Bookstore and Adopt-a-Shelf Program

**EDUCATION**

- June 1997 Elthawra Elhara Alashra School  
Degree: Diploma
- May 2002 Omdorman University Faculty of Education  
Degree: Bachelor of Education
- 2004-2006 University of Khartoum- Sudan-Faculty of Education  
Degree: Master of Education
- Feb. 2012 First Aid and CPR Training Salvation Army, Rochester, MN
- June 2013 Certificate of Nursing Assistant, Hawthorne Education Center  
Rochester, MN

**SKILLS:** Languages: Arabic and English writing, speaking, and reading.

CMG

## Preliminary Questions

Name: Amna Elsafi

Date: 09/25/2013

1. If hired, can we run a national background study? yes
2. If hired are you willing to take a drug test? yes
3. Are you able to work with soy, wheat, peanuts & milk? yes
4. Are you able to work with pork? yes
5. Which plant do you prefer? Open
6. What shift do you prefer? 2nd

If called for an interview please bring two forms of identification.

(Social Security Card, Birth Certificate, passport and license or permanent resident card)

## Rick and Rose

Rick and Rose were good friends. They worked together at Reichel Foods.

One day they had a lot of work, and not enough employees, this same day the supervisor asked Rick to pack carrots and ranch in 100 boxes. Rick was worried he could not finish this before the day ended. He was going to ask Rose for help but he noticed she was gone. He knew if she didn't help, the boxes would not get packed on time.

The supervisor saw Rick working very hard and went to ask Rose for help. He looked for in the cafeteria. When he saw her taking a break, he asked her why she wasn't helping Rick "I didn't know that he needed help," said Rose, "I will go help him right away."

When Rick saw Rose coming to help he felt happy and supported. Please don't be afraid to ask me to help. We are good friends and co-workers, "she said, "and together we make a great team."

1. Who are Rick and Rose?

- a. Co-Workers
- b. Good friends
- c. Both A and B

2. Rick and Rose work at Reichel Foods. True or False?

- a. True
- b. False

3. Where did the supervisor find Rose?

- a. Outside
- b. Working on the line
- c. In the cafeteria
- d. In the bathroom

4. How did Rick feel when he saw Rose?

- a. mad
- b. sad
- c. happy
- d. confused

5. What lesson did Rick and Rose learn?

- a. Teamwork
- b. How to make carrots and ranch
- c. Communication
- d. Both A and B