



Amie

Reichel Foods, Inc. Employee Warning Notice

Employee Information

Date: 2-20-13
Employee Name: Agustin Murrizta
Job Title: Sanitation
Manager/Supervisor: Darryl Ray Carter JR

Type of Warning

- Verbal Warning
- Written Warning
- Final Warning

Type of Offense

- Tardiness/Leaving Early
- Absenteeism
- Violation of Company Policies
- Substandard Work
- Violation of Safety Rules
- Rudeness to Customers/Coworkers
- Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Agustin was using his foot to move a pallet jack. when he was pulling it towards his self he lost control causing it to run over his foot

Plan for Improvement:

Agustin will use his hands to move anything that's in his way and he will work safe going forward

Consequences of Further Infractions:

Any violation of company policies will result in a final warning

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Agustin Murrizta
Employee Signature

2-20-13
Date

Darryl Ray Carter JR
Manager/Supervisor

2-20-13
Date

Witness Signature (if employee understands warning but refuses to sign)

Date