

Zyon Monday

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Authorized to work in the US for any employer

Work Experience

Shipping and Receiving

Bluestem Brands - Eatonton, GA

March 2022 to Present

I ship out packs of clothes and load them up on trailers and also take off items off trailers using a pallet Jack. I also complete the paperwork needed for driver of trailer company and bluestem brands.

Shipping and Receiving Clerk

Pilgrim's Pride - Athens, GA

2020 to 2020

with experience working in the shipping and receiving department. Responsibilities included customer service, picking and preparing items for shipment, assisting with receiving shipments, and maintaining a clean work environment.

- Package materials in boxes of varying sizes and ensures closure by tape or strapping
- Prepare pallets for storage or shipment using stretch wrapping process
- Post weights and shipping charges, and affixes postage
- Unpack and examine incoming shipments, rejects damaged items / goods, records shortages, and corresponds with shipper to rectify damages and shortages
- Participate in physical inventories and inventory reconciliation exercises to meet overall inventory accuracy goals
- Operate Pallet Stacker, pallet jack, hand-truck or cart to move shipments from shipping and receiving platform to storage or work area
- Verify and keeps records on incoming and outgoing shipments and prepares items for shipment. Inputs all shipment information
- Insert items into containers, using spacers, fillers and protective padding
- Compare identifying information and counts, weighs or measures items of incoming and outgoing shipments to verify information against bills of lading, invoices, orders or other records

Warehouse Packer

Grotec - Eatonton, GA

2018 to 2020

Hours per week: 40

Physical fit Warehouse Picker with experience in all aspects of inventory, packing and shipping operation. Able to stand for entire shift and lift up to 75 lbs. Possess great awareness and mathematical skills.

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- Responsible for maintaining assigned equipment clean and in good working order
- Expected to keep all work areas clean and orderly
- Perform packing process for each order
- Ensure accuracy of picking process. Carefully check orders for proper item and quantity
- Directs, stages and places all material in or outside the building
- Maintain shipping stage area in a clean and orderly manner
- Expected to do all possible to minimize downtime and material losses
- Load packed boxes in correct orientation onto conveyor belts to be tapped and palletized for shipment
- Stand for 8-10 hour shift
- Lift up to 60 lbs frequently
- Work at a consistent fast pace
- Take items off line and pack items into boxes
- Process HAZMAT and international shipping orders
- Assist with filling orders for warehouse shipping department
- Help manage the warehouse and inventory High School Diploma

Housekeeping

The Ritz-Carlton - Lake Oconee, GA
December 2017 to July 2018

I made sure housekeepers were kept up with items the needed such as towels, sheets, bath clothes , etc. While also completing guests of the hotel needs on demand.

Education

High School Diploma

Putnam County High School - Eatonton, GA
2017

Skills

- Pallet Jack
- Shipping & Receiving
- Warehouse Experience
- Stocking
- Warehouse Management
- RF Scanner
- Load & Unload

Assessments

Customer service — Completed

March 2021

Identifying and resolving common customer issues

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.