

Zen Kitchlew

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Objective

I have many years of experience in the customer service, retail, and manufacturing industry. I am a self-motivated and driven individual and never need to be told to do something, I just get it done right away. If given the opportunity to work for your company I will go above and beyond, and will proudly represent your company. I am extremely fast at typing with my record of 95 Words per minute. I also am excellent with Mac or PC computer and extremely proficient in Microsoft word, Excel, and PowerPoint. I have done many jobs including warehouse jobs operating a forklift, also many years in the retail industry in which I got many customer surveys and reviews also giving the best 10/10 scores. I am friendly and always engaged with the customer. If I don't know where that item was I will surely go above and beyond to find it for the customer.

Aurora Organic Dairy

6788 CO-66, Platteville, CO, 80651

Gallon Filler Operator

My job was to operate the gallon milk filler and do the 30 and 60 minute quality checks. I also had to do label changeovers to many different varieties. If there was any downtime had to announce it on the radio so I could get maintenance to come and management to know why there is downtime. I also had to do CIP (Clean-in-place) on the filler atleast x2 times a week. This involves deep and thorough cleaning and scrubbing and bringing it back up to SQF conditions.

Vestas

10500 W Crown Prince Blvd, Brighton, CO, 80621

Warehouse Receiving/Logistics

I worked on the dock receiving all trailers and unloading them using a forklift or pallet jack. I would take the appropriate paperwork, match the lock paperwork, cut the lock, then unload the trailer.

Meadow Gold Dairy

1325 W Oxford Ave

Machine Operator

I worked x5 12 hour shifts on the milk press. My main job was to homogenize and pasteurize the incoming raw milk. Once pasteurized, I would then send the milk to the appropriate 10,000 empty gallon tank to be filled by the fillers once they are ready to start up for the day.

Pepsi Bottling Company



3801 Brighton Blvd, Denver, 80207
Filler Machine Operator

I worked on second shift bottle line which included me running the Kronos filler. We would run different flavors including Pepsi, Dr. Pepper, Sierra Mist, Aquafina, etc. The filler would reach speeds of up to 1000 BPM. I would do thirty minute checks which including grabbing a bottle off the line and recording the date, time, and code which I would then write down on my paperwork. I would also have to record all downtime which was communicated to me via radio. I would then have to record all downtime on the computer PTS system. I would have to clear all jams on the filler as fast as possible so I could get the machine up and running to produce as much product as possible. The filler could run different sizes of bottles which included 16.9 oz, 12 oz, and 20 oz. Depending on the schedule and what we were running that day I would have to change the parts of the filler which included rails, safety shield, transfer star, and many other rail adjustments. All changeovers had to be done within two hours which then the blow molder would send me bottles so I could start the filler up and start producing product. The filler would run twenty four hours a day which was spread out over three shifts of eight hours each. I would have to stop the filler ten minutes before the next shift came in so I could clean it out and get them setup for a shift handoff.

CPI Card Group

10368 W Centennial Rd, Littleton, CO, 80127
Machine Operator

At CPI Card Group I worked as a lamination technician. I would laminate all the cards from Wells Fargo, Chase bank, and countless other banks and credit union. This job had me supervise two other employees at the same time while processing each job. My responsibility as a supervisor would be to do frequent checks on each job to make sure it had the proper thickness, and no scuffing and marks on each project.

WSP E-470 Highway Authority

22470 E 6th Pkwy, Aurora, CO, 80018
Image Processor

I worked as a image processor in the license plate toll department. We would analyze different plates of cars driven on the E-470 toll road and accept or reject license plates based on the camera angle of the image. I would see plates from all over the fifty different states and worked in a cubicle style setting with a computer and chair

T-Mobile

200 S Quebec St, Denver, CO
Customer Sales Associate



I worked at T-Mobile as a sales associate. I would activate new customer accounts, add lines, sell and upgrade customers to new phones, light troubleshooting and help with technical problems. I was one of the top salesmen in the district for two months in a row. I would look up customer's accounts with their phone numbers and also take bill payments. I would also try to up-sale the customer and try to offer them accessories, speakers, or attachments for their phones.

I liked this new because it kept me up to date on the latest phones and tech that came out. I would very knowledgeable about the phones and accessories I was selling and would look to save the customer some money on their plan by say switching them for a older grandfather plan to a newer cheap promotion.

King Soopers

60 Yuma St, Denver, CO

Bakery Machine Operator

10/2012-02/2017

I performed many jobs while working my five years at King Soopers. These jobs included mixer operator, divider, molder, oven, and finally pan stacker.. It is a huge bakery plant that is literally makes all the bread and the buns fresh from our ovens to be bagged at overwrap and then loaded on trucks straight to the stores.

Also we would make all the raised donuts, cinnamon rolls, cookies, strudels, coffee cakes and and everything else you could imagine.

My hours consisted of four 10-hour shifts with days. My starting job would be to scale all the ingredients that goes into each dough we were running that variety for example so we did regular white sandwich bread. We ran many varieties of bread of the one consisting of nuts and oats and whole grain usually would be ran at the end of the day to not contaminate other bread.

Experience

Office Depot

Customer Service Specialist

I assisted customers to find products within the store and also ran the cash registers and POS system. I helped with unloading the freight truck and putting away merchandise according to sections. I was put in charge of ordering for the store using a Moby Gun I was brought in 2 hours early before anyone else so I could properly fill the out of stock items and replenish inventory as needed.



I would also help out in the Copy & Print center if there were more than 3 customers waiting. These would be mainly simple tasks such as making copies off a flash driver from a customer, designing a brochure or banner, or cutting a banner or logo to a specific size.

This job taught me a lot about customer service and always putting the customer first. The experience I learned here was invaluable and I will forever cherish that

Walgreens

6360 E Evans Ave, Denver, CO

Photo Tech Specialist

03/2010-12/2010

I started out working as a cashier but I quickly got promoted to a Photo service tech since my work ethic was unmatched and management quickly recognized that and promptly promoted me. My essential duties in the photo lab was to process customers photos used negatives and also print out their copies from flash drives or SD cards as well.

I was put in charge of \$500,000 printers and pieces of equipment. When the photo paper was low I had to change it in the dark using a black box. This involved only using my hands inside a dark box and was pretty much all touch. I enjoyed this photo tech job because it taught me how to work independently.

I also rang up customers and assisted with unloading the freight truck every Wednesday. This was a very rewarding job

Education

Thomas Jefferson High School

3950 S Holly St, Denver, CO

2006-2010 (Graduated HS Diploma)

Skills

- Problem Solving
- Adaptability
- Strong Work Ethic
- Time Management

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- Collaboration
 - Handling Pressure
 - Time Management
- Self-Confidence
 - Team Player
 - Type 95+ WPM