

PAYROLL CHANGE REPORT

Today's Date:	<u>2/3/2025</u>	Effective Date:	<u>2/16/2025</u>
Hire Date:	<u>2/9/2024</u>	Hours Worked:	<u>1 Year</u>
Employee's Name:	<u>Yessenia Mendoza</u>		
Department:	<u>Sanitation</u>		

CHANGE (S)		FROM	TO
X	Rate	\$17.00	\$17.50
	Shift Differential	\$1.50	\$1.50
	Total	\$18.50	\$19.00

REASON (S) FOR THE CHANGE (S)							
	Seniority Increase (Circle One)	60 Day	6 Month	1 Year	18 Month	2 Year	Annual
	Merit Increase						
	Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS

Authorized by:	<u>[Signature]</u>	Date:	<u>2-3-25</u>
	(Department Manager)		
Guideline verified:	<u>[Signature]</u>	Date:	<u>2-3-25</u>
	(Human Resources)		
	<u>[Signature]</u>	Date:	<u>2-5-25</u>
	(Plant Manager)		

CMG
PL
2-17