

## **RESUME**

**Rufus G. Yeiah**

**601 70<sup>th</sup> Ave North**

**Brooklyn Center, MN 55430**

**Cell: 612-426-1923/612-426-1926**

**Email: [rfsh24@gmail.com](mailto:rfsh24@gmail.com)/[rfsh23@gmail.com](mailto:rfsh23@gmail.com)**

**OBJECTIVES:** Seeking an employment in Factory, Warehouse, Transportation services, Delivery Driver, Stocking, Sales Agent, Social Work, and Human Services as a public servant, Security Guard, Personal Care Assistance, Residential Counselor, Director of Care Support etc.

### **EDUCATION**

2012-Present, Some College Courses, Dallas County Community College (Eastfield)  
3737 Motley Drive, Mesquite, TX 75150

2010-2012 Graduate, BPA Degree, University of Liberia, Republic of Liberia  
West Africa  
GPA 3.00

2000-2001 Diploma & WAEC Certificate, Sanniquillie Central High School  
Nimba County, Liberia, West Africa

### **JOB EXPERIENCE**

2016 May 23- Present: Hubert H Humphrey Job Corps Center  
1480 North Snelling Ave, St. Paul, MN 55108  
Phone: 651-642-1133

Supervisor: Ning Zar  
Phone: 651-642-1133  
Title: Prime Shift Supervisor

Job Title: Safety & Security  
Responsibilities: To guard life and properties, gather information and write comprehensive reports daily.

**2016 May 31- Sept. 8, 2016: Walmart**  
**1200 Shingle Creek Crossing, Brooklyn Center, MN 55430**  
**Phone: 763-354-1941**

**Supervisor: Chris**  
**Phone: 763-354-1941**  
**Title: Acting Store Manager**

**Job Title: CAP 2/ Stocker**  
**Responsibilities: Unload trucks and stock merchandize in store.**  
**Reason for leaving: To baby sit my kids.**

**2015 Feb. 2-2016 April 8: Premier Solutions Group LLC**  
**528 Bean Drive, Williston, ND 58801**  
**Phone: 701-572-9830**

**Supervisor: Kyle Mitchell**  
**Cell: 801-916-4826**  
**Title: Vice President**

**Job Title: Delivery Driver**  
**Responsibilities: The ability to drive many hours every week delivering materials and supplies to customers at their various locations on time.**  
**Reason for leaving: Layoff.**

**2014 Nov. 19- 2015 Nov 2: McDonald's Restaurant**  
**2222 2<sup>nd</sup> Avenue West, Williston, ND 58801**  
**Phone: 701-572-2364**

**Supervisor: Tamsen**  
**Cell: 701-572-2364**  
**Title: General Manager**

**Job Title: Crew/ Cook**  
**Responsibilities: Cook French fries, Supply food materials on the line, cook burger, chicken, regular meant etc. on the grill, do cabinet, cashier etc.**  
**Reason for leaving: Insufficient hours/ part-time.**

**2013 Mar. 28- 2014 Aug. 8: Allied Barton Security Services  
3030 Lyndon B. Johnson Frwy Suite 800, Dallas, TX 75234  
Phone: 972-506-4550**

**Supervisor: Antoine Spearman  
Cell: 469-528-5615  
Title: Account Manager**

**Job Title: Security Officer**

**Responsibilities: To guard life and properties, gather information on duties and write comprehensive reports. Give account of every life and property that is placed into your care during your shift/ service.**

**Reason for leaving: Relocation/ Moved out of state.**

**2012 Jul. 10 – 2014 Jun. 30: Pacesetter Personnel Services (Employment Agency)  
1927 East Belt Live Road, Carrollton, Texas 75006  
Phone: 972-478-5888**

**Supervisor: Kelly  
Cell: 972-255-0202  
Title: Manager**

**Job Title: Contractor**

**Responsibilities: Work at factories, Industries, Warehouses, School Cafeterias, Housekeeping etc.**

**Reason for leaving: Got a full-time employment.**

**2011 Nov. 10 -2012 Dec. 30: Denny's Restaurant  
457 West Interstate 30, Garland, Texas 75043  
Phone: 972-240-1522**

**Supervisor: Patricia Holmes  
Cell: 972-762-3583  
Title: General Manager**

**Job Title: General Service Assistant (GSA)**

**Responsibilities: Wash dishes, Clean tables, Clean bathrooms, Sweep and Mop floor, Take trash out to the dumpster, Stock supplies in the freezer, and store room etc.**

**Reason for leaving: Travel to visit family and I over stay due to some family problems.**

**2011 Jun. 5- 2011 Sept. 18: PO- Well Trauma Cleaning Squad, Inc.  
51 North Union Avenue, Lansdowne, PA 19050  
Phone: 610-960-4687**

**Supervisor: Stacy Moore  
Cell: 610-235-3461  
Title: Director of Operations**

**Job Title: School & Trauma Cleaner  
Responsibilities: Pull trash and take them to the dumpster, dust the desks, Back pack, Clean  
bathrooms and Mop floors etc.  
Reason for leaving: Some family constraints.**

**2011 Jan. 25 – 2011 May 1: Ontime Staffing  
207 North 9<sup>th</sup> Street, Philadelphia, PA 19107  
Phone: 215-829-0188**

**Supervisor: Dominick Mack  
Cell: 609-820-8111**

**Title: Night Shift Supervisor**

**Job Title: Night Fruits Producer**

**Responsibilities: Peel the fruits skillfully, Cut and park them into the cups or bowls.**

**Reason for leaving: The fruits producing room was frozenly cold for me and I could not afford to  
stay because I had toothache.**

#### **Special Training Skills & Achievements**

**2011 Jan. 7<sup>th</sup>, 11<sup>th</sup>, & 14<sup>th</sup>**

**Staffing Plus Training and Certificate in the following fields: First Aid/ Adult & Child CPR/ AED  
and Professional Role & Responsibilities (in School and Residential Program)- Cultural  
Diversity/Awareness-Confidentiality &HIPAA-Mandated Reporting-Common Behavioral Health  
Diagnoses-Autism Spectrum Disorders-Life Span Development-Right to Know harassment-  
Behavioral Management- Escalation Management- Suicide Precautions-Universal Precautions/  
Infection Control- First Safety & Disaster Preparedness-Documentations Policies & Procedures.  
551 W. Lancaster Ave, Haverford, PA 19041**

**2008 March 1<sup>st</sup>- 9<sup>th</sup>**

**Liberia Institute of Statistics and Geo-Information Service (LISGIS) Training Workshop  
Monrovia, Libera, West Africa**

**2007 Jul. 5<sup>th</sup>- 31<sup>st</sup>**

**Hind's Feet Ministries Teachers Training Workshop  
Monrovia, Liberia, West Africa**

**REFERENCE (S)**

**Shahna Fredrick (Security Manager, Hubert H Humphrey Job Corps Center)  
1480 North Snelling Ave, St. Paul, MN 55108  
Cell: 928-377-8306**

**Kyle Mitchell  
528 Bean Drive, Williston, ND 58801  
Cell: 801-916-4826**

**Washington Donokolo  
804 66<sup>th</sup> Ave North, Brooklyn Center, MN 55430  
Cell: 612-213-8584**

**Emmanuel Weato  
1622 Bitter Creek Drive, Garland, Texas 75040  
Cell: 214-772-5459**

**Mack Mcborrough  
9240 Loch Lomond CT North, Brooklyn Park, MN 55443  
Cell: 763-670-5044**

