

PAYROLL CHANGE REPORT

Today's Date: <u>8/9/2024</u>	Effective Date: <u>8/4/2024</u>
Hire Date: <u>9/15/2023</u>	Hours Worked: <u>6 month</u>
Employee's Name: <u>Yasbeth Torres</u>	
Department: <u>Sanitation</u>	

CHANGE (S)		FROM	TO
X	Rate	\$16.50	\$17.00
	Shift Differential	\$1.50	\$1.50
	Total	\$18.00	\$18.50

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	60 Day	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS

Authorized by: _____	Date: _____
(Department Manager)	
Guideline verified: <u>Ldi Sazon</u>	Date: <u>8-9-24</u>
(Human Resources)	
_____	Date: _____
(Plant Manager)	