



Reichel Foods, Inc. Employee Warning Notice

Handwritten initials

Employee Information

Date: 4-8-13
Employee Name: Yar Kang
Job Title: Sanitation
Manager/Supervisor: Dawn Ben Carter JR

Type of Warning

- Verbal Warning [checked]
Written Warning [ ]
Final Warning [ ]

Type of Offense

- Tardiness/Leaving Early [ ]
Absenteeism [ ]
Violation of Company Policies [ ]
Substandard Work [ ]
Violation of Safety Rules [ ]
Rudeness to Customers/Coworkers [checked]
Other [ ]

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Yar and Yahya had an argument about religion on 4-6-13 around 12:00 am, Camp Monitor witnesses (NO NAME) This is the 2nd time first time was on the 3-23-13

Plan for Improvement:

Yar will not talk about religion when she is working/work place

Consequences of Further Infractions:

next time will result in written warning

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature: Yar Kang, Date: 4/4/13
Manager/Supervisor: Dawn Ben Carter JR, Date: 4/4/13

Witness Signature (if employee understands warning but refuses to sign) Date