



# Reichel Foods, Inc.

## Employee Warning Notice

SQ0014FO

R: 2

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### Employee Information

Date: 2-12-2013  
Employee Name: Yar Kang  
Job Title: Sanitation  
Manager/Supervisor: Darrell Ray Conley Sr.

### Type of Warning

Verbal Warning   
Written Warning   
Final Warning

### Type of Offense

Tardiness/Leaving Early   
Absenteeism   
Violation of Company Policies   
Substandard Work   
Violation of Safety Rules   
Rudeness to Customers/Coworkers   
Other

### Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Yar was seen touching drains with her hands not washing her hands then touching Apple carts, she was squeegeeing and then touching apple racks without washing her hands. She was picking up drain covers without a hook.

Plan for Improvement:

Yar was retrain on GMP's she is aware how important it is and going forward she will follow all GMP's

Consequences of Further Infractions:

will result in a final warning

### Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

YAR KANG  
Employee Signature

2/12/13  
Date

Darrell Ray Conley Sr.  
Manager/Supervisor

2-12-2013  
Date

Witness Signature (if employee understands warning but refuses to sign)

Date