CMG

CORPORATE MANAGEMENT GROUP

CMG APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

PLEASE COMPLETE PAGES 1-5

DATE 6/12/15

Name Xiong, Zoua
Last First Middle Maiden

Present address 1294 Westminster St
Number Street
St. Paul   MN   55130
City   State   Zip

Social Security No. 472-15-6111

Telephone (651) 776 0578

E-Mail Serena_lee02@hotmail.com

If under 18, please list age _____

Referred by Lily Vue

Position applied for (1) Supermom bakery
and salary desired (2) 10.00
(Be specific)

Shift available to work
1st ✓
2nd _____
3rd _____

How many hours can you work weekly? _____ Can you work nights? _____

Employment desired ___ FULL-TIME ONLY ✓ PART-TIME ONLY ✓ FULL- OR PART-TIME

When available for work? Monday _____

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?
✓ No ___ Yes   If so, please explain _____

Do you anticipate any absences from work on a regular basis?
✓ No ___ Yes   If so, please explain _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	Highland Park Senior high	St. Paul 1015 S.Snelling Ave	4	High School diploma
College				
Bus. or Trade School				
Professional School				

Revised February 2012

APPLICATION FOR EMPLOYMENT

DO YOU HAVE A DRIVER'S LICENSE? ✓ Yes ___ No

What is your means of transportation to work? _____

Driver's license number Y305 223 533 814 State of issue MN

Operator ___ Commercial (CDL) ___ Chauffeur ___

Expiration date 12/31/2016

Have you had any accidents during the past three years? ___ Yes ✓ No

If so, how many? _____

Have you had any moving violations during the past three years? ___ Yes ✓ No

If so, how many? _____

Please list two references other than relatives or previous employers.

Name Jay Mcgregor | Name Haylai Xiong
Position Vocational Evaluator | Position Supervisor
Company Midwest Special Service | Company Pitney Bowes
Address 900 Ocean St | Address 5100 Main St. NE Ste 500
St. Paul | Fridley, MN
Telephone (651) 900 - 1009 | Telephone (763) 571 9510

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? __ Yes ✓ No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD? __ Yes ✓ No

Branch _____ Specialty _____

Date Entered _____ Discharge Date _____

WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name Pitney Bowes
Position Presort mail sweeper
Company
Address 5100 Main St NE Ste 500

Telephone (763) 571-9510

Supervisor name Haylai Xiong

Employment dates	Pay or salary 40.61
From 2-17-14	Start
To Present	Final
Your last job title	

Reason for leaving (be specific) Still working

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. Check bad barcode before putting into tray. Sweep before Jamming mail.

Name PSI Staffing Inc
Position
Company
Address

Telephone ( )

Supervisor name Michael Vang

Employment dates	Pay or salary 7.50
From 8/2014	Start 7.50
To 7/2015	Final 7.50
Your last job title	

Reason for leaving (be specific) Got a new Job @ Pitney bowes

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.

wipe the fingerprint off the CD game before putting into CD cover. Scan the barcode into computer and pack it.

APPLICATION FOR EMPLOYMENT

WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held.
If you were self-employed, give firm name. Attach additional sheets if necessary.

Name _____

Position _____

Company _____

Address _____

Telephone (____) _____

Supervisor name _____

Employment dates	Pay or salary
From	Start
To	Final

Your last job title _____

Reason for leaving (be specific) _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.

Name _____

Position _____

Company _____

Address _____

Telephone (____) _____

Supervisor name _____

Employment dates	Pay or salary
From	Start
To	Final

Your last job title _____

Reason for leaving (be specific) _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

May we contact your present employer? ✓ Yes ___ No

Did you complete this application yourself ✓ Yes ___ No

If not, who did? _____

Revised February 2012

PLEASE READ CAREFULLY
APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant _____ Date: 6/12/15
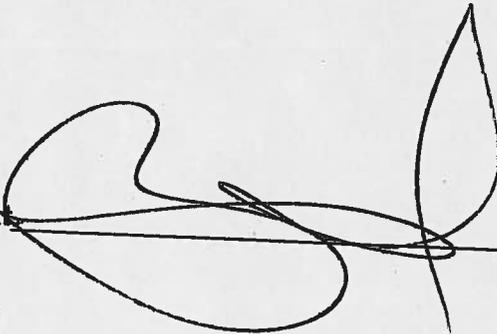
Applicant Name: Zoua Xiong   **Date:** 6/22/15.

Interviewer: Maby ARiAS.

1. **How did you hear about Corporate Management Group? Ad? Referral?**

   Reward Staffing.

2. **Is that a mobile / Cell phone or lan line? Do you accept test messages? How about email?**

   651 776.0578

3. **(+/-) What are your pay expectations? (Make sure to explain our pay structure)**

   $10.00

4. **(+/-) What shift(s) do you prefer to work?**

   1ST

5. **(+/-) Are you available to work weekends?**

   yes

6. **(+/-)How do you plan to get to and from work?**

   Car.

7. **(+/-)Tell me about what you did at (Pick a previous position listed on application)?**

   - **Why did you leave that position?**

   - **If relevant – Why were you terminated?**

8. **(+/-)Have you ever made a mistake while at work?**   yes.

   How did you handle it?

9. **(+/-) Has there been a time when there wasn't any or enough work to do at one of your previous positions?**

   What did you do?

10. **(+/-) Do you currently have any limitations or restrictions that we should be aware when considering you for a position? If so, What? (It does not eliminate them from opportunity we want to make the right match)** yes   Back and neck
    But able to lift push and put 50lbs (??.?)

11. **Preparation** 5   12. **Comprehension** 7

Zoua Xiong

1294 Westminster Street
Saint Paul, MN 55130
651-226-2031
serena_lee02@hotmail.com

Skills Summary:

Mother of four ready to reenter the workforce. Conscientious, intrinsically motivated worker with several years of packaging experience. Quick learner and team player who strives to improve based on feedback from above. Sharp eye for details, excellent customer service skills and an "old-school" work ethic.

Work Experience:

> **Midwest Special Services,** St Paul, MN   6/2012 – 11/2012
> *Packager*
> Assembled and labeled boxes for shipping. Labeled and boxed lottery envelopes and passed on to the lead worker for inspection and approval.

> **Herberger's,** Blaine, MN   9/2009 – 1/2010
> *Seasonal Processor*
> Processed new freight by removing packaging and plastic, separating items by department and shelving/hanging accordingly. Affixed security tags and price tags. Stocked merchandise on sales floor by size, color and item type.

> **Masterson Personnel,** Woodbury, MN   8/2008 – 5/2010
> *Packager*
> Processed and packed baked goods and shampoo. Checked items for damage and handled according to company policy.

> **Atlanta Cable Services,** Suwannee, GA   2007
> *Packager*
> Labeled, insulated and packed cables into bags. Affixed labels and scanned codes before sending bags to be processed for shipping. Performed regular quality control checks on all items.

References Available Upon Request