

# Xavier Lebeau

Denver, CO 80204

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Authorized to work in the US for any employer

## Work Experience

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### **Shipping and Receiving**

General Aire - Denver, CO

February 2015 to March 2016

Job Tasks: Unload cargo from arriving trucks & locate to designated area in warehouse.

Load cargo from warehouse to trucks.

Review packing list & freight manifest against in & out going freight. Reconcile lists to actual goods. Sign off & submit to shipping office.

Keep inventory counts of warehouse goods accurate & submit to shipping office.

## Education

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### **High school or equivalent**

## Skills

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- Forklift
- Inventory
- Shipping
- Warehouse Associate
- Shipping Receiving
- Logistics
- Freight Experience
- Warehouse experience
- Materials handling
- Basic math

## Certifications and Licenses

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### **Forklift Certified**

February 2015 to March 2016