

PAYROLL CHANGE REPORT

Today's Date: <u>7/1/2019</u>	Effective Date: <u>7/8/2019</u>
Hire Date: <u>7/2/2017</u>	Hours Worked: <u>2 Years</u>
Employee's Name: <u>Wyatt Vaughn- 1st Shift</u>	
Department: <u>Dimension Operator</u>	

CHANGE (S)		FROM	TO
X	Rate	\$12.25	\$13.00
	Shift Differential		
	Total	\$12.25	\$13.00

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
Seven Unexcused Absences

Authorized by: <u>Ned B. Beck</u> (Department Manager)	Date: <u>6-28-19</u>
Guideline verified: <u>Nichol Wojcik</u> (Human Resources)	Date: <u>6-28-19</u>
<u>Paul Brant</u> (GM Authorization)	Date: <u>6/28/19</u>

CMG
 7-9-19
 New
 6-28-19



EMPLOYEE PERFORMANCE REVIEW

Name: Wyatt Vaughn	Hire Date: 7-2-17
Department: Dimension Operator	Evaluation Period: 2 Year

Performance Evaluation	Excellent	Good	Fair	Poor	Comments
Job Knowledge	x				
Productivity		x			
Work Quality	x				
Work Consistency	x				
Cooperation	x				
Attitude		x			
Initiative		x			
Work Relations	x				
Communication Skills	x				
Dependability		x			
Adherence to Policy	x				
Punctuality	x				
Attendance			x		

Number of Unexcused Absences: Seven

Eligible for Pay Raise: YES No

Current Rate: \$ 12.25

New Rate: \$ 13.00

Effective Pay Period: 7-08-19

Employee Signature: Wyatt Vaughn

Manager Signature: Nina Rasch

Date Completed: 11/5/19