

Matthew Woodford

2141 15th Ave. East, North St Paul, MN 55109

Cell: 651-343-1487 Email: MatthewWoodford1@gmail.com

OBJECTIVE A labor position in an established food production facility.

EDUCATION Diploma , June 2005
North High School, North St Paul, MN

WORK EXPERIENCE Line Cook, April 2015 - August 2015, July 2016 - October 2016
HMS Host, St Paul, MN

Grilled a variety of dinner menu items including steak and fish, operated fryer, followed recipes for meal preparation and salad specials.

Prep Cook/Dishwasher, October 2014 - February 2015
Clarion Hotel, St Paul, MN

Prepared dinners for special events including wedding receptions, washed dishes and cleaned work area.

Janitor, March 2012 - August 2012
Service Master, Bloomington, MN

Responsible for cleaning in the entire Red Cross building including offices, floors and bathrooms.

Cook , October 2011 - February 2012
Lancer Catering/Minnesota Science Museum, St Paul, MN

Cooked burgers, fries and chicken in Science Museum Café, provided customer service to Café guests, cleaned kitchen area.

Prep Cook, April 2011 - September 2011
Outback Steakhouse, Woodbury, MN

Prepped all food, cleaned fryers and kitchen work area.

Cook, May 2009 - August 2011
Leeann Chin, Stillwater, MN

Served as main line cook using Asian wok and standard grill.

REFERENCES John Leiverman, Manager, HMS Host, 612-363-5629
Sean, Head Cook, Clarion Hotel, 651-455-3600
Dana Conroy, Employment Specialist, Guild Incorporated, 651-592-5061



CMG APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

PLEASE COMPLETE PAGES 1-5 DATE 12-4-16

Name Woodford Ryan Matthew
Last First Middle Maiden

Present address 2141 15th AVE EAST
Number Street
North Saint Paul MN 55109
City State Zip

Social Security No. 521 - 55 - 6335

Telephone (651) 343-1487 E-Mail Matthew.Woodford11@gmail.com

If under 18, please list age _____ Referred by _____

Position applied for (1) <u>Supervisors</u> and salary desired (2) _____ (Be specific)	Shift available to work 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/> 3 rd _____
--	--

How many hours can you work weekly? _____ Can you work nights? _____

Employment desired ___ FULL-TIME ONLY ___ PART-TIME ONLY FULL- OR PART-TIME

When available for work? ASAP

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?
 No ___ Yes If so, please explain _____

Do you anticipate any absences from work on a regular basis?
 No ___ Yes If so, please explain _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	<u>North High</u>		<u>4</u>	
College	<u>Century College</u>		<u>1</u>	<u>Art Arts</u>
Bus. or Trade School				
Professional School				

APPLICATION FOR EMPLOYMENT

DO YOU HAVE A DRIVER'S LICENSE? Yes ___ No

What is your means of transportation to work? Driving

Driver's license number _____ State of issue _____

Operator ___ Commercial (CDL) ___ Chauffeur ___

Expiration date N/A

Have you had any accidents during the past three years? ___ Yes ___ No

If so, how many? _____

Have you had any moving violations during the past three years? ___ Yes No

If so, how many? _____

Please list two references other than relatives or previous employers.

Name John Leiverman Name Dana Conroy

Position Manager Position Employment Specialist

Company HMS Host Company Guild

Address _____ Address _____

Telephone (612) 363-5629 Telephone (617) 592-5061

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? Yes No

NA

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD? Yes No

Branch _____ Specialty _____

Date Entered _____ Discharge Date _____

WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name <u>Hms Host</u>	Supervisor name <u>John</u>	
Position <u>Line cook</u>	Employment dates	Pay or salary
Company <u>Hms Host</u>	From <u>July 2016</u>	Start <u>October</u>
Address <u>St. Paul</u>	To <u>2016</u>	Final <u>2016</u>
Telephone <u>(612) 363-5629</u>	Your last job title _____	

Reason for leaving (be specific) Looking for other opportunities

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.

COOK

Name <u>Hms Host</u>	Supervisor name <u>Rexanne</u>	
Position <u>Line cook</u>	Employment dates	Pay or salary
Company <u>Hms Host</u>	From <u>April 2015</u>	Start <u>July</u>
Address <u>St. Paul</u>	To <u>2015</u>	Final <u>August 2015</u>
Telephone <u>(612) 363-5629</u>	Your last job title _____	

Reason for leaving (be specific) Looking for other opportunities

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.

Line cook

APPLICATION FOR EMPLOYMENT

WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name _____ Position _____ Company _____ Address _____ Telephone (____) _____	Supervisor name _____	
	Employment dates	Pay or salary
	From	Start
	To	Final
Your last job title _____		

Reason for leaving (be specific) _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.

Name _____ Position _____ Company _____ Address _____ Telephone (____) _____	Supervisor name _____	
	Employment dates	Pay or salary
	From	Start
	To	Final
Your last job title _____		

Reason for leaving (be specific) _____

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

May we contact your present employer? Yes No

Did you complete this application yourself Yes No

If not, who did? _____

**PLEASE READ CAREFULLY
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant

Matt Woodford

Date:

12/06/2016